



THE FOURTH PACIFIC ISLANDS ROUNDTABLE FOR NATURE CONSERVATION

NOVEMBER 2-4, 1999 • HONOLULU, HAWAII

MEETING REPORT Final Version: March 5, 2000

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LIST OF ACRONYMS

ADB	Asian Development Bank
AusAID	Australian Agency for International Development
BM	Bishop Museum
BCN	Biodiversity Conservation Network
BSAP	Biodiversity Strategy and Action Plan
CBCA	Community-based Conservation Area
CBD	Convention on Biodiversity
CCN	Community Conservation Network
CI	Conservation International
EDF	Environmental Defense Fund
EWC	East-West Center
FFA	Forum Fisheries Agency
FSP-I	Foundation for the Peoples of the South Pacific – International
FORSEC	Forum Secretariat
GBRMPA	Great Barrier Reef Marine Park Authority
GEF	Global Environment Facility
HSCB	Hawaii Secretariat for Conservation Biology
IUCN	International Union for the Conservation of Nature
NEMS	National Environmental Management Strategy
NTBG	National Tropical Botanic Garden
NZ MFAT	New Zealand Ministry of Foreign Affairs and Trade
NZODA	New Zealand Official Development Assistance
PABITRA	Pacific Biodiversity Transect Initiative
PIDP	Pacific Island Development Programme
PSA	Pacific Science Association
SIDSNet	Small Island Developing States Network
SPBCP	South Pacific Biodiversity Conservation Programme
SPC	Secretariat of the Pacific Community
SP-PARC	South Pacific Protected Areas Resource Centre
SPREP	South Pacific Regional Environment Programme
TNC	The Nature Conservancy
UCB	University of California – Berkeley
UH	University of Hawaii
UNCED	United Nations Conference on Environment and Development
UNDP	United Nations Development Programme
UNEP	United Nations Environment Programme
UNESCO	United Nations Education, Science, and Cultural Organization
USFWS	United States Fish and Wildlife Service
USP	University of the South Pacific
USAID	United States Agency for International Development
UWA	University of Western Australia
WB	World Bank
WCMC	World Conservation Monitoring Center
WI	Wetlands International
WWF	WorldWide Fund for Nature

I INTRODUCTION

The Fourth Pacific Islands Roundtable

United by an overarching goal to increase effective conservation action in the Pacific islands region, some thirty-five conservation professionals joined together in Honolulu, in early November, 1999 for the Fourth Pacific Islands Roundtable. Senior representatives from 26 regional and international conservation organizations and donor agencies attended three days of plenary meetings and breakout sessions on the campus of the East-West Center in Manoa Valley. Nearly half of the attendees were first-time participants in the Roundtable. Exciting ideas were advanced and new partnerships were formed. Most importantly, participants volunteered to take actions (both modest and ambitious) to help the Roundtable progress towards meeting its goals.

One of the specific goals of the Fourth Roundtable was to begin to address eight critical gaps in regional conservation activities in the Pacific islands. Discussions and collaborations focused on establishing a support network for the growing number of community-based conservation areas, building partnerships with the private sector, advancing a regional trust fund, and “mainstreaming” conservation into island economic development processes at all levels. Other meeting goals included:

- 1) Developing a strategy for communicating information about the Roundtable and the Roundtable’s guiding document, *Action Strategy for Nature Conservation in the Pacific Islands Region, 1999-2002 (Action Strategy)*;
- 2) Updating the *Action Strategy Inventory*, another primary document of the Roundtable;
- 3) Assisting monitoring working groups with implementation of their ideas; and,
- 4) Planning the next Roundtable meeting.

In pursuing these goals, the Fourth Roundtable, again, relied entirely on the voluntary action of its 35 participants.

Indeed, the Pacific Island Roundtable, which met for the first time in Apia, Samoa in February of 1998, is founded on a commitment to voluntary action by all participating organizations. Roundtable members are committed to helping to implement the *Action Strategy*, a regional plan that provides “one voice” for nature conservation priorities in the Pacific. This plan was developed by local stakeholders and Roundtable members and is endorsed by all 22 island nations. Copies of the *Action Strategy* are in print and may be obtained from SPREP, TNC and WWF.

The Roundtable Report

The results of the Fourth Roundtable are presented in the report that follows. The report is divided into three sections: 1) a summary of action items volunteered for by the participants as representatives of their organizations; 2) a synopsis of key points from the meeting plenary sessions; and, 3) attachments of key documents. A full set of reports, handouts, and presentations is available upon request from The Nature Conservancy. (Contact Donna Shanefelter via e-mail at dshanefelter@tnc.org) The Conservancy helped launch the Roundtable in 1998 and was proud to host the Fourth Roundtable in Honolulu in cooperation with SPREP and the East-West Center.

II SUMMARY OF ROUNDTABLE IV ACTION ITEMS

The Pacific Island Roundtable is founded on a commitment to voluntary action by all participating organisations. Participants are senior representatives of their organisations with the ability to help advance the Action Strategy as appropriate within their agency's on-going or planned priorities and programmes. The following tables recap the specific action items or "tasks" that individuals volunteered to complete during the Roundtable discussions. Tasks are listed according to the chronology of the meeting and are linked to Objectives and Key Actions from the Action Strategy whenever appropriate. Where more than one person is named, the lead is identified in bold (if known). Progress on these action items will be reviewed briefly at the Roundtable V meeting to be hosted by the New Zealand Ministry of Foreign Affairs and Trade in November 2000. A list of the currently active Roundtable Working Groups and their members is included in Attachment 4.

DAY 1, NOVEMBER 2

STATUS	WHO	TASK	WHEN
Section 4.0: Roundtable and Action Strategy Review			
	Peter Hunnam – WWF-SP	Revise preamble to monitoring matrix and update monitoring matrix based on Roundtable IV discussions.	
	Audrey Newman – TNC	Update Roundtable 101 presentation to include background on monitoring programme, gap analysis and RT method.	October 2000
Section 5.0: Inventory Update			
	All Participants	Add activities to Inventory and submit to Sam Sesega at sams@sprep.org.ws.	November 12, 1999
	Sam Sesega – SPREP	For the next update of the Inventory: 1) Add list of acronyms to preamble; 2) Add contact person; 3) Sort by geographic location; and, 4) Distinguish between funders and implementers	
Section 7.1: Conservation Area Networks (Key Action 5.12)			
	Sam Sesega – SPREP Randy Thaman – USP Taholo Kami – SIDSNet Sitiveni Halapua – PIDP Lu Eldridge – PSA Cedric Schuster – WWF-SP Kath Means – WWF-SP	Draft a clear statement of focus for the Conservation Area Network and share with others.	
	Eileen Shea – EWC	Link new Conservation Area Network with climate change groups.	

STATUS	WHO	TASK	WHEN
Section 7.1: Conservation Area Networks, continued			
	Taholo Kami – SIDSNet	Link new Conservation Area Network with SIDSNet.	
	Cedric Schuster – WWF-SP	Link new Conservation Area Network with NBSAP coordinators.	
	Sitiveni Halapua – EWC-PIDP	Provide financial support for a network member to travel to Hawaii for training and networking when appropriate.	
	Audrey Newman – TNC	Ask Sam Sesega (SPREP) if this group wants to form a new Conservation Area Network Working Group to continue pursuing the gaps they volunteered to address during their discussion. (details in Meeting Summary Section 7.1)	
Section 7.2: Conservation Trust Funds (Key Action 6.7)			
DONE	Audrey Newman – TNC	Send contact information for Buenafe Solomon of the Foundation for the Philippines Environment and Ruth Norris to Mark Christensen and assist in arranging a meeting.	November 1999
	Mark Christensen – IUCN	Try to meet Buenafe and Ruth in DC on his return from a donor trip to Europe.	December 1999
DONE	Mark Christensen – IUCN	Draft objectives for the regional trust fund and reconvene group during Roundtable IV to discuss next steps. Attendees were Joe Reti (SPREP, lead), Mark Christensen (IUCN), Roger Cornforth (NZ-MFAT), Serge Ducasse (UNDP), Peter Hunnam (WWF), Annette Lees (CI), Audrey Newman (TNC), and Ben Stoner (USAID).	November 4, 1999
DONE	Audrey Newman – TNC	Distribute a handout on “Steps for Organizing a Trust Fund” by Ruth Norris. Copies available from anewman@tnc.org.	
	Roger Cornforth – NZODA	Provide funding for planning regional trust fund under Pacific Initiative on Environment.	November 1999 and on

DAY 2, NOVEMBER 3

STATUS	WHO	TASK	WHEN
Section 8.1: National Working Group			
	Cedric Schuster – WWF-SP Sue Miller - SPREP	Provide capacity-building training for NBSAP Coordinators during a regional NBSAP workshop in June 2000.	
Section 8.2: Capacity-Building Working Group (Objective 4)			
	Working Group members: Betsy McGean – TNC Scott Atkinson – WWF-US Audrey Dropsey – SPREP Kathy Fry – FSPI Mike Guilbeaux – CCN Nancy Glover – HSCB Barbara Kibbe – Packard Steve Nagler/Ron Savage – Peace Corps Kath Means – WWF-SP	Update and analyze inventory of capacity-building activities.	
	Betsy McGean – TNC Randy Thaman – USP	Add USP as the tenth working group member.	
	Capacity Building Working Group members	Provide inputs to WWF “Source Training Directory” to Kathy Means (WWF-SP).	
	Kathy Fry – FSPI Betsy McGean – TNC Scott Atkinson – WWF	Coordinate with the Marine Capacity-Building Planning/Joint NGO strategy in the Western Pacific.	January 2000
	Betsy McGean – TNC	Collaborate with Working Group members on creating a “Quality-Referral Training Resources Database” for the Asia/Pacific region.	
	Betsy McGean – TNC Kathy Fry – FSPI	Communicate electronically with Working Group members and plan for the next full Working Group meeting.	April 2000?
	Kathy Means – WWF-SP with all Working Group members	Create and field test a self assessment toolkit. (Details in the Capacity Building Working Group report available from bmgean@tnc.org)	February – April 2000
	Audrey Newman – TNC	Help find funding to design a simple, entry level tool for the toolkit, if needed.	
	Peter Hunnam – WWF-SP	Consider changes to Monitoring Matrix Indicator 4.1.1 recommended by the Working Group.	

STATUS	WHO	TASK	WHEN
Section 9.2: Standard Monitoring Techniques (Key Action 1.11)			
	?? – PSA Rosemary Gillespie – UCB Randy Thaman – USP Trevor Ward – UWA	Strengthen scientific basis for community-based species monitoring.	On-going
	Sam Sesega – SPREP Earl Saxon/Sam Gon – TNC Gai Kula – CI (for PISUN) Trevor Ward –UWA (for SPBCP) Dieter Mueller-Dombois – PABITRA Randy Thaman – USP	Submit short papers to Sam Sesega outlining the elements of each organisation’s site-based monitoring system for assessing conservation effectiveness. Meet to compare, hybridize, and hopefully develop a simple, standard approach for site monitoring.	DONE
	Sam Sesega – SPREP Trevor Ward - UWA	Lead the group in a discussion to compare, hybridize, and develop a simple approach for site monitoring.	
	Randy Thaman – USP	Convene Threats Working Group to develop a final list and classification of threats.	January 2000
	Allen Allison – BM	Contact Lee Mottler to determine status on maps of the Pacific.	
	Allen Allison – BM	Compile? “The Pacific Biological Survey,” a list of vertebrates by Pacific island group.	June 1-6, 2000
	Eric Gilman – SWS Roger Jaensch – WI	Write a report recommending wetland assessment methods to assess the functional performance of mangrove and freshwater wetlands of Oceania. The recommended assessment methods will require an appropriate level of technical and financial resources for in-country implementation, will be rapid functional assessment methods, and will be able to be used consistently region wide.	Roundtable V
	Randy Thaman – USP	Adapt GIS/Remote sensing to develop a method for community-based national and regional monitoring.	
	Dieter Mueller Dombois – PABITRA	Establish a network of national sites for biodiversity inventories in upland ecosystems across the Pacific islands.	2001
	Lu Eldridge – PSA	Compile a bibliography of standardized marine monitoring and assessment techniques.	June 1, 2000
	Gai Kula – CI	Report back on the trial run of the BCN monitoring and evaluation method in Lakekamu, Papua New Guinea.	June 2000

STATUS	WHO	TASK	WHEN
Section 9.3: Innovative Approaches to Capacity-Building (Key Action 4.8)			
	Sitiveni Halapua – EWC	Consider spiritual capability and linkages.	Roundtable V
	Audrey Dropsey – SPREP Roger Cornforth – NZODA	Include public sector reform opportunities in training needs assessment (SPREP). Seek to introduce this to bilateral programmes in the Cook Islands and Samoa (NZODA).	Roundtable V
	Scott Atkinson? – WWF	Use the Papua New Guinea eco-forestry project to try to mainstream small business development.	
	Annette Lees? – CI	Analyze site work to determine effective approaches for supporting community development and report back to Roundtable V.	
Section 9.4: Private Sector (Key Action 6.12)			
	Specific assignments below: Audrey Newman – TNC Barbara Kibbe – Packard Joe Reti – SPREP Ron Savage – Peace Corps Mark Christensen – IUCN Cedric Schuster – WWF Ken Kaneshiro – UH Roger Cornforth – NZODA Gai Kula – IUCN Sofia Bettencourt – WB	Write brief case studies on some of the best examples of business partnerships to support conservation and send them to Cedric (WWF-SP) for distribution. <ul style="list-style-type: none">) Conservation Society of Pohnpei) Palau dive tax) Hawaii Corporate Council) Business for Social Responsibility) Cook Islands) SPBCP ecotourism projects partnerships with private sector) Search Peace Corps database for good international examples around the world.) Look for good example with cell phone company.) Carbon sequestration opportunities) Fiji tourism) Chevron/WWF partnership in PNG) Australia Olympic Village commitment to use certified timber) Okinawa airport (if project proceeds)) New Zealand corporate species recovery sponsorships) Plastics recovery program locally implemented) Samoa Tourism Bureau 	February 1, 2000

STATUS	WHO	TASK	WHEN
Section 9.4: Private Sector, continued			
	Audrey Newman – TNC	Develop a format for case studies.	November 15, 1999
	Cedric Schuster – WWF	Compile and share case studies.	February 2000

DAY 3, NOVEMBER 4

Section 12.3: Environmental Education and Awareness Working Group (Objective 5)			
	François Martel – SPREP, Working Group members	Prepare funding proposals, identify potential donors, and secure funding to conduct the first benchmark polls.	Mid-year 2000
Section 13.1: Conservation Areas (Key Action 1.8)			
	Taholo – SIDSNet	Place the Action Strategy Inventory on the SIDSNet website for public access.	
	Joe – SPREP	Investigate and design a regional trust fund to provide sustainable funding for conservation areas. (Additional action items in breakout session on “Trust Funds.”)	November 2000
	Roger Cornforth – NZODA	NZODA to support proposal to fund the dissemination of lessons learned.	Upon submission of proposal
	Roger Jaensch – WI Eric Gilman – SWS	Disseminate lessons from Ramsar Sites (WI) and Living Oceans Program (SWS) to Roundtable.	Roundtable V
	WHO? (WWF)	Disseminate lessons on marine sector to Roundtable (provisional commitment).	September 2000
	Roger Jaensch – WI	Review, analyze, and disseminate information on potential conservation areas that include fresh water ecosystems, in Papua New Guinea.	Roundtable V
	Gai Kula – CI	Promote and establish Milne Bay, Papua New Guinea marine conservation sites.	2000
	Trevor Ward – UWA	Disseminate information to Roundtable on processes used to establish Australia’s marine protected area system.	2000
	Scott Atkinson – WWF-US	Provide marine information on Papua New Guinea’s north coastal area.	2000
	Joe Reti – SPREP Sue Miller – SPREP Peter Hunnam? – WWF-SP Cedric Schuster – WWF-SP	Consider scaling up issues during SPBCP Review and try to influence development of BSAP.	2001

STATUS	WHO	TASK	WHEN
Section 13.2: Integrated Policy Framework (Key Action 2.5)			
	Cedric Schuster – WWF	Compile examples of existing “mainstreaming” activities in region, including successfully obtaining political support.	Roundtable V
	Sitiveni Halapua – EWC	Get an update on public sector reform in the Cook Islands.	Roundtable V
	Kath Means – WWF-SP	Get an update on the Sepik bottom-up district planning process.	
	Cedric – WWF-SP	Make available the NBSAP checklist of recommended practices for national, local, and regional development planning.	Roundtable V
	Cedric – WWF-SP	Work with UNEP to organize the Regional Biodiversity Valuation workshop and encourage BSAP team economists to attend.	November 22-26, 1999
	Sofia Bettencourt – WB	Assist with World Bank economic report for the Pacific island region with a major focus on the environment.	June 2000
	Joe Reti – SPREP	Follow up with staff on action following Pacific Island Country legislative reviews.	
	Taholo Kami – SIDSNet Cedric Schuster – WWF-SP	Draft a paper on regional initiatives to identify the Pacific with conservation as a competitive link to key markets (i.e., branding).	
Section 13.3: Education Curriculum (Key Action 5.10)			
	Randy Thaman – USP Rosie Gillespie – UCB Dieter Mueller-Dombois – PABITRA Audrey Dropsey – SPREP Trevor Ward – UWA	Develop modules for integrating applied field techniques for field monitoring/inventory.	Roundtable V
	Randy Thaman – USP Kath Means? – WWF Ken Kaneshiro? – UH Dieter Mueller-Dombois – PABITRA Rosie Gillespie – UCB	Work with the National Tropical Botanic Garden to develop ethnobiological approaches to education and courses in ethnobiology.	2001
	Ken Kaneshiro – UH	Mentor K-12 teachers and students in environmental science.	
	Randy Thaman – USP Audrey Dropsey? – SPREP Ken Kaneshiro – UH	Lobby governments, donors, and Roundtable members to put a greater priority on environmental education, curriculum development, and teacher training	On-going

STATUS	WHO	TASK	WHEN
Section 13.3: Education Curriculum, continued			
	Rosie Gillespie – UCB Ken Kaneshiro – UH Randy Thaman – USP	Work with the University of Guam on a community-based assessment of needs in specialized conservation and a traveling school for community-based conservation.	2001
Section 15.1: SIDSNet			
	Taholo Kami – SIDSNet	Put Action Strategy on website for public access. Add the Action Strategy Inventory to the website when the update is available.	November 1999
	Sam Sesega – SPREP	Send Taholo the final Action Strategy to put on the SIDSNet site.	November 12, 1999
	Sam Sesega – SPREP	Send the next draft of the Inventory and preamble to Taholo for the SIDSNet site.	November 22, 1999
Section 15.2: Communications Strategy			
	All interested Roundtable participants	Submit comments on draft communication strategy papers directly to Sue Miller (suem@sprep.org.ws) and Elisabeth Mealey (emealey@wwfpacific.org.fj).	December 1, 1999
DONE	Audrey Newman – TNC Roundtable Working Group	Review both documents at Roundtable Working Group agenda on Friday morning and provide feedback on next steps.	November 5, 1999
Section 15.3: Roundtable Monitoring Working Group			
	Audrey Newman – TNC	Track new recruits to Pacific island conservation and number of critical gaps identified and addressed beginning with Roundtable IV.	Roundtable V
	Peter Hunnam – WWF-SP	Develop terms of reference for assessing the awareness and use of the Action Strategy.	
	Audrey Newman – TNC	Create lists for tracking: 1) current protected areas; 2) community-based conservation areas; 3) international funding commitments; and, 4) new funding mechanisms. (6.3.1)	Roundtable V
	Cedric Schuster – WWF-SP	Track use of the Action Strategy by NBSAP teams.	
	Audrey Newman – TNC Peter Hunnam – WWF-SP Joe Reti – SPREP Randy Thaman – SPC Roger Cornforth – NZODA Serge Ducasse – UNDP Sofia Bettencourt – WB	Audrey will create a template and instructions for reporting on Pacific island staff/consultants and international funding and send to volunteer organisations. Each volunteer organisation will try to gather baseline information by Roundtable V.	Roundtable V

STATUS	WHO	TASK	WHEN
Section 15.3: Roundtable Monitoring Working Group, continued			
	Sam Sesega – SPREP	Adopt Effective Conservation Area Management (1.2.2b) as one of the Sites Working Group’s outcome indicators.	
	Cedric Schuster – WWF-SP	Adopt Analysis of Donor Aid (2.1.4) and National Expenditures (6.1.2) as outcome indicators for the National Working Group.	
Section 16.0: Planning for Roundtable V			
	Joe Reti – SPREP Randy Thaman – USP Peter Hunnam – WWF-SP Audrey Newman – TNC Gai Kula – CI	Form a Solomon Islands Conference Working Group and begin planning the agenda for the Solomon Islands conference in September/October 2001.	February 2000
	Roger Cornforth – NZODA	Host Roundtable V in New Zealand. Set dates and notify Roundtable members as soon as possible.	ASAP
	Roger Cornforth – NZODA	Get RTV onto the agenda of the next Pacific Region High Level Donor Meeting.	
	Randy Thaman – USP	Check on hosting Roundtable VI in Fiji in April 2001	Roundtable V
DONE	Cedric Schuster – WWF	Compile a list of Pacific Islands NGOs that the Roundtable could sponsor.	
	Working Groups leaders: <ul style="list-style-type: none"> • Sites (Sam/Trevor) • Threats (Randy) • Capacity Building (Betsy) • Roundtable (Audrey N) • Polling (Francois) • Communications (Sue/Elisabeth) • National (Cedric/Sue) • Trust Fund (Joe/Mark) • SI Conference Planning (Joe) 	All existing Working Groups will re-confirm their membership.	

STATUS	WHO	TASK	WHEN
Section 16.0: Planning for Roundtable V, continued			
DONE	Audrey Newman – TNC Roger Cornforth – NZODA Peter Hunnam – WWF-SP Joe Reti – SPREP Sam Sesega – SPREP Cedric Schuster – WWF-SP Sue Miller – SPREP	Meet to review the list of potential new invitees to Roundtable V and identify next steps. Clarify guidelines for expanding Roundtable participation.	November 5, 1999
	Joe Reti – SPREP	Draft a letter to new invitees	
	Monitoring Working Groups <ul style="list-style-type: none"> • Sites (Sam/Trevor) • Threats (Randy) • Capacity Building (Betsy) • Roundtable (Audrey N.) • Polling (François) • National (Cedric/Sue) 	Meet to define and operationalize indicators and “harmonize” different systems (if possible) by April 2000, so we can begin gathering baseline data in preparation for Roundtable V.	By April 2000

III ROUNDTABLE IV MEETING SUMMARY

DAY 1, NOVEMBER 2

1.0 Chant and Blessing, Kumu Hula John Lake

2.0 Welcome and Opening Remarks

2.1 Jeff Watanabe, The Nature Conservancy

Jeff, who is Chairman of the Board of Trustees for The Nature Conservancy of Hawaii, welcomed attendees on behalf of The Nature Conservancy and the state of Hawaii. He expressed his admiration for the Roundtable's accomplishments to date, and stated what he hoped might be accomplished, even beyond the official meeting goals, by the participants of Roundtable IV.

Key Points

- The communities of Asia and the Pacific are too often forced to compromise the health of their rich reefs and forests, and ultimately their futures, in order to obtain the basics of food, medicine, and schooling.
- Partnerships between varying groups at the community, business, and government level, as have occurred for instance in Hawaii, offer great opportunities for addressing threats to the environment. The Roundtable offers the same opportunity for powerful partnerships, especially partnerships for the purpose of “mainstreaming” conservation: that is, linking environmental health to economic prosperity for all members of a community.
- The accomplishments of the Roundtable so far are impressive and include: Updating and agreeing to cooperate in implementing the Action Strategy; Creating the first inventory of conservation activities; Developing practical indicators for monitoring progress on the Action Strategy; and Mobilizing volunteer working groups to advance this monitoring scheme.
- One of the official goals of participants of Roundtable IV is to address critical gaps in conservation efforts in the Pacific. However, Roundtable participants should also focus on the following:
 - 1) Begin building a closer partnership with the conservation community here in Hawaii, which has much to learn from colleagues in the Pacific but can at the same time offer models for building successful relationships with government agencies and businesses;
 - 2) Consider how to actively engage the business community in conservation initiatives, especially those business that are both keen to protect the environment and have expertise to offer in the areas of: compatible enterprises; effective communications and marketing; market-based incentives; and, new sources of funding.
 - 3) Continue to set a high standard for creative, collaborative thinking that leads to real ACTION and results.

2.2 Joe Reti, South Pacific Regional Environment Programme

On behalf of SPREP, Joe greeted the participants of the Roundtable, pointing out that their presence is evidence of a growing regional commitment to address in unison the most urgent threats to biodiversity in the Pacific. After summarizing the major accomplishments of the Roundtable, including the formation and work of the working groups, Joe focused on a “few suggestions” for ensuring the commitment of local communities and governments to biodiversity conservation.

Key Points

- In the time since its first meeting in February of 1998, the Roundtable has achieved widespread support among regional and national organizations for the Action Strategy.
- The working groups have also made impressive progress and will be sharing their recommendations regarding what needs to be done to achieve the objectives of the Action Strategy.
- If support for biodiversity conservation at the regional and international levels is to be matched by local communities and governments, several key actions will need our focus before the work of the Roundtable can be translated into real action for conserving natural resources.
- These key actions are:
 - 1) Ensuring that community-based conservation areas are integrated into conservation plans of PICs.
 - 2) Ensuring that issues of intellectual property rights, genetic resources, biosafety, and bioprospecting are addressed in policy and planning processes.
 - 3) Increasing efforts to secure funding for the protection and management of natural resources in the Pacific in order to sustain the momentum achieved so far by the SPBCP and others.
 - 4) Publicizing the achievements and work of the Roundtable for the purpose of maintaining and increasing interest and support.

2.3 Sitiveni Halapua, East-West Center

Sitiveni welcomed participants to the East-West Center by way of describing how the mission of the East-West Center, in part, corresponds with the mission of the Roundtable. After acknowledging this commonality, Sitiveni proceeded to raise a fundamental concern about the abilities of all the various “stakeholders” in the project of capacity building in the Pacific to speak the same language—a concern coupled with his hope that the Roundtable might contribute to a shared understanding.

Key Points

- The East-West Center is pleased to host and support the Roundtable given that one of its priorities is to facilitate cooperative approaches to sustainable management and development of the environment and resources in the Pacific islands.
- The Roundtable’s primary document, the Action Strategy, is particularly impressive because it emphasizes a “community-based, people-first” approach.
- However, one of the fundamental and false assumptions that people make about capacity building according to a community-based, people-first approach is that the various stakeholders

in the Pacific islands can talk about the meanings of key words or ideas in the same way, that they are capable of *talanoa*.

- Different stakeholders, i.e., academics, policy-makers, economists, business people, and villagers all have different perspectives and therefore speak in different languages about the same things, such as, “action” or “development”.
- The first step in the process of capacity building is to develop the capacity of all stakeholders for speaking about the meaning of “action” in the same way.
- The Roundtable has the potential for helping to build the capacity among (other various) stakeholders for *talanoa* about the meaning of nature conservation in the same way as the people of the Pacific islands.

3.0 Introductions and Agenda, Peter Adler – Facilitator

All participants introduced themselves, stating their name, organisation, and area of special interest. (See Attachment 1 for the list of participants.)

Peter set two ground rules for the meeting:

1. The group will operate in a spirit of volunteerism; no one will be forced to do anything they don't want to do.
2. The group will use “table manners”: all participants will listen hard and try to keep their comments brief.

4.0 Roundtable and Action Strategy Review – Audrey Newman, TNC

To help new and returning Roundtable members prepare for a productive meeting, Audrey Newman summarized the history of the Roundtable and Action Strategy; the Roundtable's mandate; its accomplishments to date; and, goals for Roundtable IV and beyond. Roundtable participants were encouraged to become very familiar with three key documents that are the foundation for all Roundtable work: 1) Action Strategy (available from all Roundtable participants; stocks maintained by SPREP, TNC, and WWF); 2) the Action Strategy Inventory (Attachment 5); and, 3) the Monitoring Matrix (Attachment 6).

Key Points

- ***History of the Action Strategy*** – The Action Strategy was first prepared in 1985 as a wishlist for conservation in the region. Since then, it has evolved into a strategic planning tool for governments, NGOs, and donor agencies. It includes a structured set of key actions to be implemented over a four-year period. There has been increased input from communities, national, regional, and international groups over time, and an increased sense of shared responsibility for implementation is developing. The Action Strategy complements the SPREP Action Plan, but SPREP is not solely responsible for implementing the Action Strategy.
- ***Roundtable Established*** – The Roundtable was called for by the Sixth South Pacific Conference on Nature Conservation and Protected Areas held in Pohnpei in October 1997. The Roundtable's initial purpose was to update the regional and international key actions in the Action Strategy; to have members voluntarily implement and monitor key actions relevant to

their priorities and work programmes; and, to measure progress, identify difficulties, and address special needs at least once a year.

- **Roundtable Endorsements** – After extensive input and review by representatives from local, national, regional, and international organisations, the Action Strategy and the Roundtable process were endorsed at the 1998 SPREP meeting by all member countries. For the first time, the Action Strategy was also signed by eight regional organisations committed to help with its implementation.
- **Roundtable Mandate** – At the 1998 SPREP meeting of member governments, the Roundtable mandate was clarified. Roundtable members were urged to increase effective conservation action in the Pacific Islands through greater coordination and collaboration, to provide feedback on effectiveness through monitoring and evaluation of the Action Strategy, to identify and address critical gaps in conservation activity, and to recruit new partners for conservation work in the region.
- **Roundtable Principles** – Based on a highly successful Tennessee conservation committee model that emphasized voluntary action, the Roundtable adopted the following operating principles:
 - Roundtable participants are knowledgeable, committed individuals with the authority to represent their organisations.
 - Roundtable activities are voluntary and the agenda is focused on action rather than debate or theoretical discussions.
 - Respect is given for different priorities and positions.
 - The aim is to build trust and cooperation.
- **Accomplishments** – The Roundtable’s accomplishments to date include updating the Action Strategy, creating the first inventory of activities, developing monitoring indicators for measuring success, and forming six voluntary working groups to implement the monitoring programme.
- **Meeting Goals** – The goals of Roundtable IV are to identify critical gaps, assist the monitoring working groups, develop a communications strategy, update the Action Strategy Inventory, and plan the next Roundtable meeting. Future Roundtable meetings will focus on preparing for the Solomon Islands Conference in 2001.

Action Items

- Audrey N. will update this “Roundtable 101” presentation for Roundtable V in October/November 2000 to include background on the monitoring programme, gap analysis, Roundtable method and the summary of action items.
- Peter Hunnam will revise the preamble to the monitoring matrix and update the monitoring matrix based on Roundtable IV discussions.

5.0 Inventory Update, Sam Sesega, SPREP

Key Points

- Sam presented the working version of the Action Strategy Inventory. (See Attachment 5.) The inventory provides a snapshot of activities underway to implement the regional and international key actions of the Action Strategy. It is to be used to identify gaps and opportunities for action and collaboration. It is also very valuable to organisations planning new conservation initiatives in the Pacific island region.
- To create this working version, Sam converted the previous Inventory from a Word document into an Excel spreadsheet. New fields were added to increase its usefulness including who to contact for more information. He also added a preamble to acknowledge that the Inventory will always be incomplete and ever-changing, to clarify its appropriate uses, and to provide definitions and examples for each of the Inventory fields.
- To date, all organisations that have participated in the Roundtable have provided information on their activities for the Inventory. This is a key part of Roundtable membership.
- Only four Roundtable organisations have updated their information in the new Inventory format. It is essential for all Roundtable members to do this because the conversion requires some critical additional information.
- New Roundtable participants are encouraged to submit their Inventory activities for inclusion as soon as possible.

Action Items

- All participants agreed to update or add their activities to the Inventory by the end of the meeting on Friday, November 5, 1999. A disk and printout was provided to each organisation to facilitate the updating process.
- Sam Sesega will incorporate the following suggestions into the next update of the Inventory:
 - 5) Add list of acronyms to preamble
 - 6) Add contact person
 - 7) Sort by geographic location
 - 8) Distinguish between funders and implementers

6.0 Addressing Gaps and Opportunities: The Roundtable Method, Peter Adler

Key Points

The primary work of Roundtable IV was to identify specific actions that members will voluntarily take to begin addressing critical gaps in implementation of the Action Strategy, based on review of the Inventory and other relevant information. Participants were given the opportunity to select among 20 proposed “gaps and opportunities” for discussion during three sets of breakout sessions at Roundtable IV. (See Attachment 3.) These gaps and opportunities were identified by participants during the previous Roundtable meetings. Additions were welcome, but none were offered. This was the first Roundtable to focus on addressing critical gaps with voluntary actions.

The following simple process was used for the first set of breakout sessions:

- Step 1) Describe what is going on and what is needed (take turns).
- Step 2) Describe the gaps. Possibilities include:
- 9) Lots going on – need coordination.
 - 10) Nothing or not enough going on – need to initiate new work.
 - 11) We don't know – need information.
 - 12) It's fine – no significant gaps need to be addressed by the Roundtable.
- Step 3) Figure out something one or more of you will do to begin to address these gaps, and by when, if possible.

After each session, the breakout groups were asked to report back to the plenary on their action items and the process used for the discussion, so that the “Roundtable Method” could be refined.

7.0 Breakout Group Discussions and Reports, Round 1

7.1 Conservation Area Network – Report by Sam Sesega, SPREP

Key Action 5.12

Establish a network of Pacific islands protected and conservation areas to share information and experiences and to collaborate, as necessary, on sub-regional or regional conservation action.

Critical Gaps

Discussion identified the following nine major gaps in current efforts to accomplish this Key Action. Individuals who volunteered to work on each gap are listed below. The most immediate and specific tasks are highlighted here as action items and in the Summary of Roundtable IV Action Items. Since many of these gaps will benefit from on-going attention and coordination, the participants are encouraged to form a new Conservation Area Network Working Group to collaborate on addressing the gaps identified by their discussion.

Gap 1 – Clear statement of focus for the network

Lead: Sam (SPREP), Randy (USP), Taholo (SIDSNet), Sitiveni (PIDP), Lu (PSA), Cedric and Kath (WWF)

Gap 2 – Clearer definition of membership

Dieter (PABITRA)

Gap 3 – Links to other interested groups outside nature conservation

All, Eileen for climate groups

Gap 4 – Links to SIDSNet, NBSAP coordinators

Taholo (SIDSNet), Cedric (WWF)

Gap 5 – Resources to support network

Sam (SPREP), Randy (USP), Kath (WWF), Taholo (SIDSNet), Sitiveni (PIDP)

Gap 6 – Training

Sitiveni (PIDP)

Gap 7 – Lack of information on conservation science

Dieter (PABITRA), Randy (USP), Lu (PSA), Stephanie (EDF), Rosemary (UC Berkeley), Roger (Wetlands International), Nancy (Hawaii Secretariat)

Gap 8 – The design of the network

Taholo (SIDSNet), Cedric (WWF), Audrey D. (SPREP), Randy (USP)

Gap 9 – Clearinghouse mechanism

Cedric (WWF)

Action Items

- Sam, Randy, Taholo, Sitiveni, Lu, Cedric, and Kath will draft a clear statement for the network and will share it with the group.
- Eileen will link the new Conservation Area Network with climate change groups.
- Taholo will link the new Conservation Area Network with SIDSNet.
- Cedric will link the new Conservation Area Network with NBSAP coordinators.
- Sitiveni will provide financial support for a network member to travel to Hawaii for training and networking when appropriate.
- Audrey N. will ask Sam Sesega if this group wants to form a new Conservation Area Network Working Group to continue pursuing the gaps they volunteered to address during their discussion.

7.2 Conservation Trust Funds – Report by Mark Christensen, IUCN

Key Action 6.7

Establish regional or national trust funds to provide long-term support for community based approaches to conservation and sustainable resource management, with top priority to support conservation area identification, establishment and management.

Critical Gaps

The group focused on discussion of the regional trust fund being developed by SPREP with assistance from IUCN, TNC, and others. They identified three major gaps:

Gap 1 -- A clear rationale for the regional trust fund

Gap 2 -- Clarification of objectives for a trust fund (what projects get funded?)

Gap 3 -- Clarification of the consultation required to build consensus and support for the fund (what process should be used?)

Action Items

- Audrey N. will send contact information for Ruth Norris and Buenafe Solomon of the Foundation for the Philippines Environment to Mark Christensen. Both have extensive trust fund experience, and Buenafe is in DC for a year to help new trust funds in the Asia/Pacific.
- Mark will try to meet with Buenafe and Ruth in DC on his return from a donor trip to Europe in December 1999. Audrey N. will help arrange the meeting.
- Mark will draft objectives for the regional trust fund and reconvene this group during Roundtable IV to discuss next steps. Attendees were Joe Reti (SPREP, lead), Mark Christensen (IUCN), Roger Cornforth (NZ-MFAT), Serge Ducasse (UNDP), Peter Hunnam (WWF), Annette Lees (CI), Audrey Newman (TNC), and Ben Stoner (USAID).
- Audrey N. distributed a handout on “Steps for Organizing a Trust Fund” by Ruth Norris. Copies are available from anewman@tnc.org.
- Roger will provide funding for planning regional trust fund under Pacific Initiative on Environment beginning in November 1999.

Additions to Inventory

- T Annette Lees (CI) is working on establishing a trust fund for a community-based conservation area in Sovi Basin, Fiji and has extensive useful experience and lessons learned to share.
- T Audrey N. reported that TNC is exploring the feasibility of a conservation trust fund for the Federated States of Micronesia as part of the Compact negotiations between the FSM and the United States.

7.3 Discussion of the Roundtable Method – Peter Adler

The following refinements were recommended:

- Each group should be assigned one Key Action. It was too difficult to address two related Key Actions in the limited time available.
- It is important to record clear and specific action items rather than general areas of activity.
- It is helpful to have someone who is very knowledgeable about the Key Action assigned as the lead for the discussion.
- Each group should assign a recorder at the beginning of the session to capture key points, gaps, action items, and additions to Inventory.
- Groups should move to actions more quickly.
- The working groups should use the clock and set aside time at the end to clarify the next steps.

7.4 Other Presentations: PABITRA – Dieter Mueller-Dombois

Dieter presented information about the Pacific Biological Transect Initiative (PABITRA). Details are available from amdhawaii@aol.com

7.5 Other Presentations: Report from the Forum Secretariat – John Low

Donna Shanefelter (TNC) passed out a report from the Forum Secretariat on the Council of Regional Organisations in the Pacific (CROP) and its working groups. The report was forwarded to the Roundtable by John Low, who also sent his regrets no one from the Forum could attend in person. Copies of the report are available from JohnL@forumsec.org.fj

DAY 2, NOVEMBER 4

8.0 Monitoring Working Group Reports

During Roundtable II, members focused on identifying practical indicators for the mission and six major objectives in the Action Strategy. An Indicators Working Group was formed to refine the Roundtable input into a workable set of “Action Strategy Success Indicators.” This Monitoring Matrix was then refined further and endorsed during Roundtable III. (See Attachment 6.) The Roundtable members volunteered to form six Monitoring Working Groups:

1. Sites – led by Sam Sesega (SPREP)
2. Threats – led by Randy Thaman (USP)
3. National – co-led by Sue Miller (SPREP) and Cedric Schuster (WWF-SP)
4. Capacity Building – led by Betsy McGean (TNC)
5. Environmental Education, Awareness, and Outreach – led by François Martel (SPREP)
6. Roundtable – led by Audrey Newman (TNC)

Each Monitoring Working Group reported on its progress at Roundtable IV and the key points are summarized in this report. In some cases, more detailed Working Group reports are available from the Working Group leader. Members interested in any of the Monitoring Working Groups should contact the group leader. However, Working Group size may be limited to maintain continuity and efficiency.

8.1 National Working Group – Cedric Schuster, WWF-SP

Members: Sue Miller (SPREP) and Cedric Schuster (WWF-SP). National BSAP Coordinators may be added in the future.

Key Points

- The mandate of the National Working Group is to devise mechanisms for monitoring nine indicators from the Monitoring Matrix. (See Attachment 6.) To accomplish this objective, the group is working closely with the National Biodiversity Strategic Action Plan and Steering Committees, using a SPREP focal point (government, environmental, and conservation agencies).
- The approach of the group is three-fold:
 - 1) To provide capacity-building training using Action Strategy indicator development for NBSAP coordinators and biodiversity planning committees to integrate monitoring evaluation into NBSAPs;
 - 2) To provide capacity-building training for non-CBD countries and territories on monitoring and evaluation as part of their own biodiversity-related strategies; and,
 - 3) To design an evaluation sheet with input from coordinators and biodiversity planning committees.
- The progress that the group has already made on its eight indicators is summarized below. Updates are shown in bold. A more detailed report is available by request from cschuster@wwfpacific.org.fj.

- 1) Number of Pacific island countries with plans, policies, or programmes to address urgent threats to biodiversity (Indicator 1.1.1) – **Three NBSAPs in draft form; Seven initiated; Three countries developing NBSAP proposals.**
- 2) Change in most urgent threats (Indicator 1.1.3) – **Three completed draft NBSAPs have this information available.**
- 3) Number of protected areas (Indicator 1.2.2) – **Information can be pulled from NBSAPs.**
- 4) Plans, policies, and legislation that include conservation or sustainable resource management as a priority (Indicator 2.1.1) – **Awaiting NBSAP completion.**
- 5) Plans and development projects that fully involve communities (Indicator 3.2.1) -- **To date all NBSAP teams include a wide range of representation.**
- 6) Total *local* funding from local and national sources to support conservation (Indicator 6.1.1) – **These figures can be collected as part of NBSAP stocktaking and assessment.**
- 7) National government expenditure for conservation and natural resource management (Indicator 6.1.2) – **Can be compiled through NBSAP stocktaking and assessment.**
- 8) New conservation funding mechanisms (Indicator 6.3.1) – **Can be compiled through the NBSAP process.**

Action Items

- Cedric and Sue will provide capacity-building training for NBSAP Coordinators during a regional NBSAP workshop in June 2000.

8.2 Capacity Building Working Group (Key Actions 4.7-4.9) – Betsy McGean

Key Actions 4.7-4.9

- 4.7 *Assist with strategic assessments of capacity building needed for sustainable natural resource management, and provide financial and technical assistance to address the prioritised needs of target areas or groups.*
- 4.8 *Promote and support innovative approaches to needs assessment and capacity building that are more relevant and effective given the cultural and economic realities of target groups (e.g. participatory approaches, community drama etc.).*
- 4.9 *Strengthen linkages and collaboration between agencies involved in capacity building and target groups.*

Members: Betsy McGean (TNC, lead), Roger Cornforth (NZODA), Audrey Dropsey (SPREP), Kathy Fry (FSPI), Michael Guilbeaux (CCN), Nancy Glover (HSCB), Barbara Kibbe (Packard Foundation), Kath Means (WWF-SP), Steve Nagler and Ron Savage (Peace Corps)

A detailed Working Group report is available from bmcgean@tnc.org.

Key Points

- The group is open to other members.
- Its work relates specifically to Key Actions 4.7-4.9 of the Action Strategy and Indicators 4.1-4.2 of the Monitoring Matrix, all of which focus on a cycle of strategic self-assessment and capacity-building.
- The group agreed that one of the greatest needs for conservation capacity-building is a community-based approach.

- The group plays a larger role as a watchdog for capacity needs and achievements across the region; a communications vehicle between Roundtable members, other working groups, partners, and constituencies; a facilitator; a catalyst to document and share lessons learned; and, a provider of financial and technical assistance.
- The group’s primary mandate for this meeting was to begin developing an organisational self-assessment tool by comparing the pros and cons of eight existing self-assessment tools.
- The group developed a set of eight “defining criteria for organisational capacity” – leadership, partnership, depth and diversity, systems, mission and vision, adaptability, resources, and results. These will serve as their “capacity framework” for critiquing existing tools and designing future ones.
- Kath Means (WWF-SP) volunteered to serve as the lead institution working with all interested members to develop and field test a self-assessment toolkit in three to four volunteer countries.
- The group also outlined a cycle for piloting and modifying the self-assessment toolkit as a “demonstration of an institutional self-learning cycle.” Finally, the group recommended a number of changes to the capacity-building indicators in the monitoring matrix. During the plenary discussion, opinions differed about the feasibility of gathering the additional data. Peter Hunnam agreed to take the group’s suggestions under consideration when he revises the Monitoring Matrix.

Action Items

- The Working Group members will update and analyze the inventory of capacity-building activities.
- Betsy and Randy will add USP as the tenth Working Group member.
- The Working Group members will provide inputs to the WWF “Source Training Directory” to Kathy Means.
- Kathy Fry, Betsy, and Scott will coordinate with the Marine Capacity-Building Planning/Joint NGO strategy in the Western Pacific.
- Betsy will collaborate with Working Group members on creating a “Quality-Referral Training Resources Database” for the Asia/Pacific region.
- Betsy and Kathy Fry will communicate electronically with Working Group members and plan for the next full Working Group meeting.
- Kath Means will create and field test a self assessment toolkit.
- Audrey will help find funding to design a simple, entry level tool for the toolkit, if needed.
- Peter will consider changes to Monitoring Matrix Indicator 4.1.1 recommended by the Working Group.

9.0 Breakout Group Discussion and Reports, Round 2

9.1 Discussion of the Roundtable Method – Peter Adler

Based on a plenary discussion of the process used in the breakout sessions, the group decided to modify the Roundtable Method as follows:

- Step 1) Review the Action Strategy and Inventory, and bring everyone up to date
- Step 2) Identify gaps
- Step 3) Identify specific actions: Who, What, When

9.2 Standard Monitoring Techniques (Key Action 1.11) – Report by Roger Jaensch, Wetlands International-Oceania

Key Action 1.11

Develop standard, repeatable formal/informal survey methods for monitoring terrestrial and marine resources of high ecological value; use or adapt existing criteria, indicators and standards wherever possible. Prepare a manual and conduct in-country training courses for local communities and resource managers.

Key Points

- The group wants to seek a commonality of methods that can actually be implemented and reported on at community level.
- RAPID assessment is very important.
- The group agreed to a site focus due to the opportunity to work with existing and potential conservation areas.
- The approach must be applicable widely across the region.
- The goal is to marry science and community perspectives.
- The group is not yet certain how much to use existing methods or whether to devise new ones.

Critical Gaps

Gap 1 – The need to adapt site-specific monitoring techniques to entire ecosystems and to the national or regional levels.

13) Methods could be directly applicable beyond fixed sites and outside conservation areas.

14) Scale and resolution need to be addressed.

Gap 2 – No process exists for pulling out common elements of the existing assessment and monitoring work and applying to Objective 1 of the Action Strategy.

Gap 3 – Identification of large-scale threats that are not yet evident within the context of given sites.

Gap 4 – Lack of technical knowledge to identify the actual biodiversity (especially invertebrate fauna), both in terms of modern scientists and local conservation area managers.

Gap 5 – Basic geographical and physical data lacking on whole islands (in some areas).

Gap 6 – Scaling of scientific methods and analysis to match capacity of local implementers.

Gap 7 – Lack or loss of traditional knowledge and lack of the combined traditional and scientific knowledge of the biota needed for development of monitoring and conservation area management.

Action Items

- Rosie, Randy, Trevor, Allen (BM) will work to strengthen the scientific basis for community-based species monitoring on an on-going basis and will report progress at the next Roundtable.
- Six organisations agreed to prepare a brief paper on the system of indicators currently being used or developed at their sites and submit to Sam Sesega by January 1, 2000:
 - Trevor Ward will report on three SPBCP conservation areas in Vanuatu, Fiji, and Samoa.
 - Gai Kula (CI/IUCN) will report on three marine conservation areas in Vanuatu and Fiji as part of the IUCN Pacific Island Sustainable Use Network.
 - Earl Saxon and Sam Gon will report on the TNC system being developed and tested in the United States, including Hawaii.
 - Dieter Mueller-Dombois will report on the Pacific Asia Biodiversity Transect model (PABITRA) for studying ecosystems and human impacts.
 - Randy Thaman (USP) will report on the MacArthur Foundation/USP system used by SPBCP sites in Vanuatu, Fiji, Tonga, and Niue.

Further details are available in the Sites Working Group report. For copies of the report, contact tward@geog.uwa.edu.au.

- Sam and Trevor will lead the group in a discussion to compare, hybridize, and hopefully develop a simple approach that sets a practical, minimum standard for site monitoring.
- Randy Thaman (USP) will convene the Threats Working Group to develop the final list and classification of threats to biodiversity conservation by January 1, 2000.
- Allen Allison (BM) will contact Lee Mottler to determine status on revised publication on maps of the Pacific.
- Allen Allison (BM) will compile? the Pacific Biological Survey list of vertebrates by island group for Pacific islands by June 1-6, 2000.
- Eric Gilman (Society of Wetland Scientists) and Roger Jaensch (Wetlands International) will write a report recommending wetland assessment methods to assess the functional performance of mangrove and freshwater wetlands of Oceania. The recommended assessment methods will require an appropriate level of technical and financial resources for in-country implementation, will be rapid functional assessment methods, and will be able to be used consistently region wide by Roundtable V.
- Randy Thaman (USP) will adapt GIS/remote sensing techniques to develop a method for community-based national and regional monitoring by 2001.
- Dieter Mueller-Dombois (PABITRA) will establish a network of national sites for biodiversity inventories in upland ecosystems across the Pacific islands by 2001.
- Lu Elderidge (PSA) will compile a bibliography of standardized marine monitoring and assessment techniques by June 1, 2000.
- Gai Kula (CI) will report back on the trial run of the BCN Monitoring and Evaluation Method in Lakekamu, Papua New Guinea by June 2000.

Additions to Inventory

- T World Bank (Sophia Bettencourt) with USP (Bob Gillett, Lisette Wilson) completed a survey of 31 sites in five Pacific Island countries, making about 400 observations.
- Perceived trends in resource productivity
 - Perceived trends in threats
 - Perceived trends in key habitats
 - Perceived compliance with management rules
- T SPC/EU (Tim Adams) intends to carry out a five-year project re-surveying the WB/USP sites with ecological and socio-economic monitoring beginning in 2000.

9.3 Innovative Approaches to Capacity-Building (Key Action 4.8) – report by Roger Cornforth, NZODA

Key Action 4.8

Promote and support innovative approaches to needs assessment and capacity building that are more relevant and effective given the cultural and economic realities of target groups.

Critical Gaps

Gap 1 – Spiritual capability and linkages.

Gap 2 – Lack of capacity in relation to legal rights at community level. WWF, SPREP and CI are working on this, especially in PNG.

Gap 3 – Lack of sharing of experiences.

Gap 4 – Need for innovative approaches to mainstreaming small enterprise development.

Gap 5 – Lack of effective approaches to support community development.

Gap 6 – Response to public sector reform opportunities.

Gap 7 – Limited NGO input to macroeconomics and policy development.

The group also identified two terms it needs to define more clearly – “innovative” and “stakeholder”.

Action Items

- Sitiveni (EWC) will consider spiritual capability and linkages and report back to the next Roundtable.
- Audrey D. (SPREP) will include public sector reform opportunities in training needs assessment and Roger (NZODA) will seek to introduce this to bilateral programmes in the Cook Islands and Samoa (NZODA) by Roundtable V.
- Scott Atkinson (WWF-US) will use the Papua New Guinea ecoforestry project to attempt to mainstream small business development.
- Annette Lees (CI) will analyze site work to determine effective approaches for supporting community development and report back to the Roundtable.

Additions to Inventory

The group identified the following current innovative approaches to capacity-building in the Pacific:

- T Pacific Initiative for the Environment or PIE, a new potential source of funding, specifically for innovative approaches, from NZODA. (Handout available from roger.cornforth@mfat.govt.nz.)

- T Genealogy approach in the Solomon Islands (Annette Lees, CI)
- T Training for volunteer community conservation officers for community-based watershed management in Pohnpei, FSM (Betsy McGean for Bill Raynor, TNC)
- T Integrated stakeholder involvement in provincial and sectoral planning in Milne Bay, PNG (Gai Kula, CI) and Sepik (WWF)
- T Multisectoral environmental training needs assessment in SPREP member countries (Audrey Dropsey, SPREP)
- T Cohort-based in-service conservation training programme for the Pacific region (Joe Reti?, SPREP with ICPL, USP)
- T Strengthening traditional political structures and linkages to government and stakeholders in:
 - Tahiti (Audrey D. to detail)
 - Solomon Islands (WWF)
 - Cook Islands (WWF)
 - Papua New Guinea (CI)
- T Joint NGO strategy for marine conservation capacity-building in the Western Pacific by a consortium of nine large international NGOs (Rod Salm, TNC in lead with WWF-US, CI, FSPI, ICLARM, URI-CRC, WCS, and WRI; funded by Packard Foundation)
- T Conservation education development through theatre in Vanuatu and regionally (WWF, One Small Bag)
- T Formation of eco-enterprise association for ecoforestry in PNG (WWF)
- T Strengthening management in PNG's Wildlife Management Areas (WWF)
- T Capacity-building for environmental management in SPREP member countries using traditional practices (SPREP with Peace Corps, UNDP)

9.4 Private Sector – Report by Audrey Newman, TNC

Key Action 6.12

Encourage and develop partnerships with regional, national and local businesses to promote and support conservation activities, and share successful approaches in the region.

Key Points

- Private sector can support conservation by providing funds or reducing the cost of conservation through in-kind donations of services, equipment, expertise, etc.
- Policies regarding user fees for natural resources are country-specific and vary widely.
- Private sector support can be increased through “win-win approaches” such as sponsorships, taxation, or compensation for environmental damage.
- There is very little experience working with businesses in the region and no organisation is focusing on this key action. It is time to start working seriously on this.
- All agreed that successful examples are extremely helpful when seeking to get a business to support conservation.

Critical Gaps

The group identified the six major gaps or barriers to private sector support of conservation in the region:

- Gap 1** – Treasury systems are not able to divert money for conservation
- Gap 2** – Countries don't know what they could do in this area, so they don't pursue private/public partnerships
- Gap 3** – There are only a few good examples to build on
- Gap 4** – Need to have a great project to attract business interest
- Gap 5** – Most local and national businesses in the region are very small
- Gap 6** – Lack of legislation, tax deductions, and incentives

Action Items

- As a start, the following participants will write brief case studies on some of the best examples of business partnerships to support conservation and send them to Cedric (WWF-SP) by February 1, 2000:
 - Audrey Newman, TNC: Conservation Society of Pohnpei, Palau dive tax, Hawaii Corporate Council for the Environment
 - Barbara Kibbe, Packard: Business for Social Responsibility (BSR)
 - Joe Reti, SPREP: Cook Islands, SPBCP ecotourism sites
 - Ron Savage, Peace Corps: Search Peace Corps web site for a good cellular phone company example
 - Mark Christensen, IUCN: Carbon emissions and trading
 - Cedric Schuster, WWF-SP: Fiji tourism, Chevron/WWF in PNG, Australia Olympic Village
 - Ken Kaneshiro, UH: Okinawa (if successful)
 - Roger Cornforth, NZODA: New Zealand corporate species recovery sponsorships
 - Gai Kula, CI: Plastics recovery program locally implemented
 - Sofia Bettencourt, WB: Samoa Tourism Bureau
- Audrey (TNC) will do the first case study by November 15 and circulate it to the others to consider as a model format.
- Cedric (WWF-SP) will share them with everyone in this group. Others interested should contact Cedric or a member of this group for copies.

Additions to Inventory

The group identified the following examples from the region that might be worth repeating:

- T Greenpeace/Olympic Village agreement to use only certified timber
- T Palau dive tax generates more than \$1 million per year for management and monitoring in the Rock Islands (Audrey N., TNC for Palau Conservation Society)
- T Cook Island airport tax earmarks 5% for conservation
- T 12 of 17 SPBCP sites have ecotourism activities and collect entry fees, etc. SPREP is also exploring partnerships with commercial marketing services to promote SPBCP sites (Joe, SPREP)
- T KEIDANREN (major business association in Japan) created a Nature Conservation Fund to support conservation projects internationally and in Japan.
- T Challenge grant helped new Conservation Society of Pohnpei (CSP) raise \$8,000 from local individuals and businesses (Audrey N. for Betsy McGean, TNC)
- T Fiji hotels on traditional lands set up marine sanctuaries

- T Hawaii Corporate Council for the Environment provides significant level of reliable, annual support for core conservation activities (Audrey N., TNC)
- T Certification of timber (Forest Stewardship Council) and aquarium fish (Paul Holthus, Marine Aquarium Council) to set standards for responsible harvesting and buying practices

10.0 Breakout Group Discussion, Round 3

Three breakout groups met on the afternoon of Day 2 and reported back to the plenary on Day 3. (See Section 13.0.)

11.0 Voices from the Village: A Comparative Study of Coastal Resources Management in the Pacific Islands – Sofia Bettencourt, World Bank

Copies of the summary report are available from dcolbert@worldbank.org.

Key Points

- Sofia presented an overview of a World Bank-sponsored study of community perceptions of coastal resource management in five Pacific island countries – Fiji, Palau, Samoa, the Solomon Islands, and Tonga.
- Interviews and a questionnaire were used to garner villagers’ perceptions regarding coastal resource trends, the need for external assistance, relevance of national legislation to island villages, effectiveness of partnerships with external organisations, and lessons learned from establishing marine sanctuaries and implementing income-substitutions policies.
- Key lessons learned by the study were:
 - community groups perceived coastal resources to be declining;
 - pollution was perceived as the fastest rising threat, while destructive fishing practices were perceived to be declining the most;
 - communities need external help to manage threats from land-based activities and commercial fishing;
 - simple management rules work best;
 - most alternative income generating programmes are not perceived to be successful;
 - some of the most valued external partners play an advisory role to communities; and,
 - marine sanctuaries help increase community awareness.
- Topics discussed included perceived trends in catch-per-unit effort, coastal habitats, compliance with management rules, threats to coastal resources, support for community initiatives, most effective types of resource management rules and processes, the benefits of alternative sources of income, the role of partners external to the community, and the limitations of community-based management.
- When it came to recommendations for the future, many of those villages who participated in the study argued for stricter enforcement of existing rules and the creation of additional rules to limit harvesting.
- Major recommendations from the study were:
 1. Restrict harvesting effort.
 2. Integrate coastal resource management with management of activities on land.
 3. Target national legislation more closely to local needs.

4. Support collaborative and stronger enforcement.
5. Increase government assistance to coastal communities.
6. Promote sound external partnerships for coastal resource management.
7. Promote marine sanctuaries.
8. Use alternative income generation programmes cautiously.
9. Review successes and failures in turtle management.
10. Give priority to management of coral reefs, intertidal areas, and lagoons (if confirmed as most threatened of coastal habitats).

DAY 3, NOVEMBER 4

12.0 Monitoring Working Group Reports

12.1 Sites – Report by Trevor Ward, University of Western Australia

Key Points

- Trevor gave a presentation on the efforts of SPBCP to develop a preliminary set of indicators to monitor the success of communities in conserving biodiversity in three conservation areas – Uafato, Vatthe, and Koroyanitu. A copy of the Working Group report is available from tward@geog.uwa.edu.au.
- 25 to 28 indicators were defined for each of the three conservation areas in the categories of biodiversity, natural resources, and socio-economic/culture.
- A select set of indicators for one conservation area will be used in field trials in late 1999/early 2000 to test the design and feasibility of the indicators and in order to establish a baseline.
- SPBCP’s approach is only one of a set of approaches that will be reviewed and evaluated by the Sites Working Group at a future meeting.

Action Items

Site Working Group action items are included in the breakout session on “Standard Monitoring Techniques”. (Section 9.2)

12.2 Threats – Report by Randy Thaman, University of the South Pacific

Key Points

Randy presented a matrix identifying threats to Pacific island biodiversity, the impacts of the threats, and the actions that should be taken to address the impacts. A copy of the matrix is available from thaman_r@usp.ac.fj.

Action Items

Threat Working Group action items are included in the breakout session on “Standard Monitoring Techniques”. (Section 9.2)

12.3 Environmental Education and Awareness (Polling Working Group) – Report by Sam Sesega, SPREP

Key Points

- The Environmental Education and Awareness (or Polling) Working Group has had difficulty finalizing its membership. Only one of the potential members identified at Roundtable III (Seema Deo, SPREP Environmental Education Officer) has agreed to join the group so far.
- The group has not yet been able to find funding, and early attempts to cultivate UNESCO and AusAid were unsuccessful. The group is currently working on a new list of potential donors.
- The current unofficial membership of the Working Group is:
Convenor: François Martel (SPREP)
Co-convenor: Seema Deo (SPREP)

Members: Sarah Titchen (UNESCO-Paris), Randy Thaman (USP-Suva)

- Progress to date:
 - One link to a region-wide polling exercise was identified. The group will link with the European Union-funded Pacific Regional Waste Awareness and Education Programme (WASTE) at the methodology and lessons learned levels.
 - The group has identified several international firms with expertise in conducting polls and surveys. They still need to identify companies from Australia and New Zealand who would have appropriate expertise in this area.
 - The Working Group Co-convenor, Seema Deo, has compiled a list of key contact points that could be involved in the polling initiative for the Action Strategy. This list is available upon request from sdeo@sprep.org.ws.

Action Items

- The Working Group will prepare funding proposals, identify potential donors, and secure funding to conduct the first benchmark polls in mid-year 2000.

13.0 Breakout Group Reports, Round 3

13.1 Conservation Areas – Report by Betsy McGean, TNC

Key Action 1.8

Building on the South Pacific Biodiversity Conservation Programme and other similar regional conservation programmes, work closely with countries to develop a series of community based conservation areas that demonstrate conservation of biodiversity, ecologically sustainable use of natural resources, and community economic development. Include projects that address key threats to the region's biodiversity and offer sustainable alternatives, and incorporate the use of evaluation techniques such as social impact analysis and cost benefit analyses.

Critical Gaps

Gap 1 – Availability of the Inventory to a wider audience (question whether to include financial information)

Gap 2 – Sustainable funding for conservation areas (cross reference Key Action 6.7)

Gap 3 – Dissemination of lessons learned on conservation issues and sustainable economic development projects

Gap 4 – Information to enable prioritization for strategic and representative site selection of aquatic conservation areas

Gap 5 – Scaling up from existing conservation projects

Action Items

- Taholo (SIDSNet) will place the Action Strategy Inventory on its website for public access. (Details in SIDSNet presentation section.)
- Joe (SPREP) will investigate and design a regional Trust Fund to provide sustainable funding for conservation areas by November 2000. (Additional action items in breakout session on “Trust Funds”)

- Roger C. (NZODA) will support through NZODA a proposal to fund the dissemination of lessons learned upon submission of such a proposal. (Gap 3)
- Roger J. (WI) and Eric Gilman (SWS) will disseminate lessons from Ramsar Sites (WI) and Living Oceans Program (SWS) to Roundtable V. (Gap 3)
- Who? (WWF) will disseminate lessons on marine sector (provisional commitment) by September 2000. (Gap 3)
- Roger J (WI) will review, analyze, and disseminate information on potential conservation areas that include fresh water ecosystems, in Papua New Guinea by Roundtable V. (Gap 4)
- Gai (CI) will promote and establish Milne Bay, Papua New Guinea marine conservation sites by 2000. (Gap 4)
- Trevor (UWA) will disseminate information on processes used to establish Australia's marine protected area system by 2000. (Gap 4)
- Scott? (WWF) will provide marine information on Papua New Guinea's north coastal area by 2000. (Gap 4)
- Joe R? (SPREP) will consider issues of scaling up during SPBCP Review by 2001. (Gap 5)
- Sue (SPREP) and Cedric (WWF) will try to influence development of BSAP on issues of scaling up by 2001.

Additions to the Inventory

T CI, WWF, CCN, WI, and TNC will make additions to the Inventory by November 19.

13.2 Integrated Policy Framework – Report by Cedric Schuster, WWF

Key Action 2.5

Assist Pacific island countries and territories to develop appropriate policy frameworks to support natural resource management through advice, dialogue and technical assistance. Key areas needing attention include:

- * *integrating national planning, resource management and development policies*
- * *establishing sustainable harvest rates;*
- * *minimizing indirect impacts;*
- * *supporting periodic resource monitoring;*
- * *and, eliminating negative incentives that hinder conservation.*

Key Points

- Important to define what success looks like – environment is an integral part of all development planning.
- We clarified that this will require “mainstreaming” conservation and sustainable resource management into development planning at a national level and “integrating” at a sectoral level.
- It will also require different models in different countries, but the key is high level political commitment and some seed funding to empower early efforts.
- The group cited a few examples of countries moving in the right direction:
 - Cook Islands public sector reform with broad stakeholder involvement created a “National Interactive Development Council”
 - FSM's recent economic summit included environmental indicators
 - PNG's Organic Law
 - East Sepik bottom-up district planning

- Samoa civil works incorporate environmental guidelines
- Fiji government has a single environment bill
- This Key Action is commonly referred to as “mainstreaming”.

Critical Gaps

Gap 1 – There is a need for good examples, especially success stories about implementing natural environmental strategies

Gap 2 – Poor development planning processes, especially including rural participation

Gap 3 – Perverse incentives – management agency funded by development of resources

Gap 4 – Little or no information or understanding of economic valuation of natural resources

Gap 5 – Existing environmental laws may not allow for mainstreaming (old laws)

Gap 6 – Lack high level political support

Gap 7 – Lack of seed money as incentives for country to change

Gap 8 – No incentives to motivate people (businesses to villages) to “mainstream,” such as links to markets due to commitment to protecting the unique environment of the Pacific

Action Items

- Sitiveni (EWC) will get an update on public sector reform in the Cook Islands and will report back to the next Roundtable. (Gap 1)
- Kath (WWF-SP) will get an update on the Sepik bottom-up district planning process. (Gap 1)
- Cedric (WWF-SP) will compile examples of existing activities in region, including successfully obtaining political support. (Gaps 1 and 6)
- Cedric (WWF-SP) will make available the NBSAP checklist of recommended practices for national, local, regional development planning, and seek improvements by the next Roundtable. (Gap 2)
- Cedric (WWF-SP) is working with UNEP to organize the Regional Biodiversity Valuation workshop on November 22-26, 1999 to be attended by BSAP planning team economists. (Gap 4)
- Sofia (WB) will be assisting with the next WB economic report for the Pacific island region, which will include a major focus on the environment. It will be presented to the Forum Economic Ministers in June 2000. (Gaps 4 and 6)
- Joe (SPREP) will follow-up with staff on action following Pacific island countries legislative reviews. (Gap 5)
- Taholo (SIDSNet) and Cedric (WWF-SP) will draft a short paper on a possible regional initiative to identify the Pacific with conservation as a competitive link to key markets, i.e., branding. (Gap 8)

13.3 Education Curriculum – Report by Rosemary Gillespie, UC Berkeley

Key Action 5.10

Develop regionally integrated educational curricula supported by resource materials and teacher training on sustainable development and biodiversity conservation.

Key Points

- Teachers and government were identified as key players.

- Conservation areas might try working with teachers on environmental education, using simple materials and activities.

Critical Gaps

- Gap 1** – Lack of emphasis on field techniques for conservation managers, e.g., resource inventory and monitoring
- Gap 2** – Linking education more closely with local environment and local residents community
- Gap 3** – Lack of integration of natural history and environmental science in overall curricula
- Gap 4** – Lack of teacher training in environmental science and lack of trained teachers
- Gap 5** – Lack of good curriculum materials with local content or in vernacular language
- Gap 6** – Lack of inventory or bibliography of educational materials at different levels
- Gap 7** – Lack of access of teachers to the internet
- Gap 8** – Lack of innovative means for teachers to deliver curriculum, especially in isolated rural communities
- Gap 9** – Lack of local curriculum developers
- Gap 10** – Lack of commitment by governments to promote environmental education (including academic development, scholarships, etc.)
- Gap 11** – Lack of natural strategies that look across final/non-final education sectors

Action Items

- Randy (USP), Rosie (UCB), Dieter (PABITRA), Audrey (SPREP), and Trevor (UWA) will draft modules for the integration of field techniques for field monitoring and inventory by the next meeting. (Gap 1)
- Randy (USP), WHO? (WWF), Ken (UH), Dieter (PABITRA), Rosie (UCB) will work with National Tropical Botanic Garden (NTBG) to develop ethnobiological approaches to education and courses in ethnobiology by 2001. (Gap 2)
- Ken (UH) will mentor K-12 teachers and students in environmental science. (Gaps 3 and 4)
- Randy (USP), Audrey D? (SPREP), and Ken (UH) will lobby governments, donors, and Roundtable members to put a greater priority on environmental education, curriculum development, and teacher training by 2001. (Gaps 3, 4, and 10)
- Rosie (UCB), Ken (UH), and Randy (USP) will work with University of Guam to conduct a community-based assessment of needs in specialized conservation and develop a traveling school for community-based conservation by 2001. (Gap 2)

Additions to the Inventory

- T Environmental Education and Training Regional Strategy (Audrey D., SPREP)
- T Pacific Country Environmental Education Curriculum in Niue (Audrey D, SPREP?)
- T Manual or booklet for regional environmental educators in Pacific countries (Audrey D., SPREP?)
- T Training manual for teachers to incorporate environmental activities (Audrey D., SPREP)
- T Training module developed by SPREP, USP, and ICPL under Conservation Training Programme (Audrey D., SPREP)
- T Peace Corps teacher training to incorporate environmental activities (Ron)
- T Bachelor of Environmental Science (BSc.) and Environmental Studies (BS) at the University of the South Pacific (Randy)

- T Master of Science (MSc.) and MA in Environmental Science/Studies at the University of the South Pacific (Randy)
- T Bachelor of Science (BSc.) in Marine Science at the University of the South Pacific (Randy)
- T The Institute of Education (IOE/USP), a continuing program for producing readers for environmental education at the primary, junior, and secondary levels (Randy)
- T Community Educators Programme for the Environment (CETC/USP, Randy)
- T University of Hawaii and Guam Environmental Education (who?)

14.0 Roundtable Method – Peter Adler

After three rounds of breakout sessions, members decided to focus on clarifying the Roundtable Method, including some important definitions. The fourth round of breakout sessions was not held.

Key Points

- The group quickly reviewed the basic understandings and agreements of the Roundtable to provide context:
 - everything is voluntary
 - consensus decisions
 - members are international and regional organisations active or planning work in the Pacific islands
 - everyone participates, no “observers”
 - working according to a clear mandate and the Action Strategy
 - responsible for implementing the regional and international key actions of the Action Strategy
 - informal, friendly, and cooperative
 - Roundtable members participate on equal footing
 - continuity is very important
- **Gaps** – The group agreed to focus on strategic gaps in implementing the Action Strategy and identifying organisations to take action to address them. These will be identified with guidance from the Inventory and other relevant information known to the Roundtable members. Participants recognized there are gaps in the Action Strategy itself, but agreed that these should be addressed during the revision process.
- **Actions** – The meeting discussions led to a long list of voluntary action items at all scales. We agreed that for the Roundtable purposes, an “action” is an incremental step to address a critical gap or accomplish the Key Action. It should be:
 - achievable in a reasonable timeframe
 - taken on by a Roundtable member who is present at the meeting
 - ideally initiated by the next Roundtable
 Examples of “actions” include sharing information, increasing collaboration, and designing new projects. It may help to call them “tasks” in the future, to encourage participants to focus on action items that are discrete and do-able.

- **Roundtable Niche -- What can the Roundtable do as a forum for regional and national organisations that others can't?**

The group quickly brainstormed the following list:

- Focus on Action Strategy – make it real, identify obstacles to implementation and address them
- Improve vertical integration – strengthen links to communities and local organisations
- Take advantage of opportunities for synergy
- Recruit new partners to the Roundtable and the region
- Network among partners, create opportunities for informal collaboration
- Engage major donors
- Spread the spirit of volunteerism

Peter encouraged the group to think about this and ask whether we are focusing on action items that we believe will make a difference. We will revisit this at Roundtable V.

15.0 Other Reports

15.1 Small Island Developing State Network – Taholo Kami, UNDP-SIDSNet

Key Points

- The objectives of the Small Island Developing State Network (SIDSNet) are to:
 - 1) raise the global profile of the Barbados programme of action; and,
 - 2) enable the sharing of information and experiences between island states.
- The website gets 150,000–200,000 hits a month from SIDS countries, donor countries, U.S. domains, the UN, and the World Bank.
- Most users go to the news section, discussions, and calendar.
- Lessons learned: it's all about people; awareness of SIDSNet and internet use in small island developing countries is very low; access is expensive; decision-makers are not aware of the benefits of investing in the internet.
- Opportunities: networking, developing processes to capture current information, improving infrastructure and access
- The bottom line:
 - 1) issues are *global*, but *local* experience is what counts – share it!
 - 2) small islands need to invest in and promote Internet technology

Action Items

- Sam (SPREP) will send Taholo the final Action Strategy to put on the SIDSNet site by November 12.
- All Roundtable participants will submit their updates to the Inventory to Sam by November 12.
- Sam will send the next draft of the Inventory and preamble to Taholo for the SIDSNet site by November 22.

15.2 Communicating the Action Strategy - Peter Hunnam, WWF

Key Points

Peter distributed two papers, “Communication Plan: Draft for Discussion at Roundtable IV” by Sue Miller of SPREP and “Communicating the Action Strategy for Nature Conservation in the Pacific

Islands Region” by Elisabeth Mealey of WWF, South Pacific Program. There was no group discussion.

Action Items

- Roundtable participants should submit comments directly to Sue Miller and Elisabeth Mealey by December 1.
- The Roundtable Monitoring Working Group will review both documents on Friday morning and provide feedback and guidance on next steps.

15.3 Roundtable Monitoring Working Group – Report by Audrey Newman, TNC

Key Points

- The Roundtable Working Group has two assignments.
 - 1) design and produce a Roundtable Report Card to measure the success of the Action Strategy and Roundtable processes; and,
 - 2) develop data protocols, gather baseline data, and begin to measure trends for nine outcome indicators from the Monitoring Matrix.

A more detailed Working Group report and graph of Roundtable participation to date is available from anewman@tnc.org.

- ***Roundtable Report Card*** – The Roundtable WG agreed to track four major indicators:
 - Roundtable participation (based on total number of organisations, number returning, and number providing input to the Action Strategy Inventory);
 - new recruits to the Pacific island conservation (as indicated by the Inventory),
 - critical gaps being addressed by the Roundtable; and,
 - awareness and use of the Action Strategy by stakeholders (may require a survey prior to the Solomon Islands conference).
- ***Monitoring Matrix Indicators*** – The Roundtable Working Group was assigned nine matrix indicators. They intend to monitor six indicators using simple data that should be relatively easy for Roundtable members to provide.
- Four indicators will be monitored using lists that are updated at each Roundtable meeting and during the Action Strategy revision:
 - number of protected areas (Indicator 1.2.2a)
 - number of community-based conservation areas (Indicator 3.1.1)
 - international funding commitment or programmes longer than five years (Indicator 6.2.2)
 - new conservation funding mechanisms (Indicator 6.3.1)
- Two indicators will be monitored with data provided by volunteers from the Roundtable:
 - Number and percent of Pacific island consultants and staff (Indicator 4.2.1)
 - Total international funding (multilateral, bilateral, national, NGO) for conservation programmes (Indicator 6.2.1)
- Three indicators were referred to other working groups:
 - Number of effectively managed conservation areas (Indicator 1.2.2b to Sites WG)
 - Analysis of donor aid and national expenditures (Indicators 2.1.4 and 6.1.2 to National WG)
- ***Timetable*** – The Roundtable Working Group is using the following timetable. It was developed at Roundtable III to guide all the monitoring working groups:
 - Roundtable Report Card indicators defined November 1999

- | | |
|--|--------------|
| – First Roundtable Report Card | Roundtable V |
| – Roundtable and Action Strategy Evaluation | 2000 |
| – Matrix indicators defined | Roundtable V |
| – Matrix baseline and report to Solomon Islands Conference | October 2001 |

Action Items

- Audrey N. (TNC) will track the number of new recruits to Pacific island conservation by using the “implementing partners and donors” category from the Inventory and track the number of critical gaps identified and addressed beginning with Roundtable IV.
- Peter Hunnam (WWF-SP) will develop terms of reference for assessing the awareness and use of the Action Strategy by stakeholders.
- Audrey N. will create a list of current protected areas (1.1.2a), community-based conservation areas (3.1.1), international funding commitments (6.2.2) and new funding mechanisms (6.3.1) and circulate at the next Roundtable while asking participants to update.
- Cedric (WWF-SP) will track use of the Action Strategy by NBSAP teams.
- Audrey N. will create a template and a clear set of instructions for the organisations that volunteered to report on their percentage of Pacific island staff and consultants (4.2.1) and total international funding (6.2.1). These are TNC (Audrey), WWF-SP (Peter H), SPREP (Joe), SPC (Randy), NZODA (Roger C.), UNDP (Serge) and WB (Sofia). A few additional organisations will be approached. Audrey will try to gather baseline information by Roundtable V.
- Sam Sesega (SPREP) will adopt Effective Conservation Area Management (1.2.2b) as one of the Sites Working Group’s outcome indicators.
- Cedric Schuster (WWF-SP) will adopt Analysis of Donor Aid (2.1.4) and National Expenditures (6.1.2) as two additional outcome indicators for measurement by the National Working Group.

15.4 Pacific Islands Directory – Lu Eldredge, PSA

Lu passed out copies of the “Directory of Science and Technology Organizations with Interest in the Pacific Islands” by the Pacific Science Association to Roundtable attendees.

16.0 Planning for Roundtable V – Peter Adler, Facilitator

Key Points

- **Agenda** – The following items were suggested for consideration:
 1. Launch monitoring, which would require all working groups to meet first.
 2. Report back on action items from Roundtable IV.
 3. Prepare for the Solomon Islands Conference.
 4. Work on gaps not addressed at this meeting.
 5. Next steps on Regional/National Trust Funds.
 6. Brainstorm about key obstacles (barrier analysis)
 7. Address emerging issues, such as:
 - sustainability of conservation areas (e.g. SPBCP transition)
 - alternative income-generating projects
 - “Scaling up” workshop in preparation for Solomon Islands
 - Upscaling and mainstreaming community-based conservation.

- ***New Participants*** - The following suggestions were made for invitations to new or absent Roundtable participants:
 - 1) Increase participation by Pacific island organisations, such as PIANGO, PCRC, Pacific Council of Churches, and all the regional organisations.
 - 2) Encourage key Roundtable members to return, including Forum Secretariat, ADB, AUSAID, and EU.
 - 3) Other potential new invitees were the MacArthur Foundation, GEFSEC, JICA, DFID, ICLARM, RARE, CORAL, Greenpeace, and SPACHEE.
 - 4) Some suggested that we try to focus on a few new participants at each meeting for practical reasons. The Roundtable Working Group was asked to consider these suggestions and develop guidelines for Roundtable V and the future.
- ***RT V Host and Location*** – Roger Cornforth repeated his generous offer to host the next Roundtable meeting in New Zealand and to use it as an opportunity to encourage more donor attendance. It will be held in October or November 2000 to allow time for working groups to make significant progress. The dates will be set after Roger returns to New Zealand.
- ***Roundtable VI Host and Location*** – The group acknowledged the importance of holding meetings in Pacific island countries, and pledged to hold Roundtable VI in the region. Randy Thaman offered to explore hosting that meeting at USP in Fiji in April 2001.
- ***Solomon Islands Conference*** – Joe Reti asked for volunteers to help begin planning the agenda for the Solomon Islands Conference in September or October 2001.

Action Items

- Joe (SPREP) will convene the new Solomon Island Conference Working Group (Randy Thaman, Peter Hunnam, Audrey Newman, and Gai Kula) to begin planning the agenda for the conference by February 2000.
- Roger Cornforth of NZODA will host Roundtable V in New Zealand and get RTV onto the agenda of the next Pacific Region High Level Donor Meeting.
- Randy Thaman will check on hosting Roundtable VI in Fiji in April 2001.
- Cedric Schuster will compile a list of Pacific Islands NGOs that the Roundtable could sponsor.
- All existing working groups will re-confirm their membership:
 - Sites (Sam/Trevor)
 - Threats (Randy)
 - Capacity Building (Betsy)
 - Roundtable (Audrey N)
 - Polling (Francois)
 - Communications (Sue/Elisabeth)
 - National (Cedric/Sue)
 - Trust Fund (Joe/Mark C)
 - Solomon Island Conference Planning (Joe)
- The Roundtable Working group will meet to review the list of potential new invitees to Roundtable V, identify next steps, and clarify guidelines for expanding membership.
- The Monitoring Working groups will meet to define and operationalize their indicators and “harmonize” different systems, if possible, by April 2000 so they can begin gathering baseline data in preparation for Roundtable V.

Attachment 1

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2-4 November 1999
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**THE FOURTH PACIFIC ISLANDS
ROUNDTABLE FOR NATURE CONSERVATION
1-5 NOVEMBER 1999, HONOLULU, HI**

Working Agenda

Meeting Goals

- **Begin to identify and address critical gaps in conservation activity in the Pacific Islands**
- **Assist monitoring working groups in implementation as needed**
- **Develop an internal and external communications strategy for Roundtable activities (including the Action Strategy and monitoring programme)**

Sunday 31 October 1999

Pre-meeting Monitoring Working Group

9 AM to 7:30 PM, TNC Offices, 1116 Smith Street (THIS LOCATION FOR SUNDAY ONLY.)

- ∪ *Capacity Building: Betsy McGean (chair), Roger Cornforth (Mon. only), Audrey Dropsey (Mon. only), Kathy Fry, Michael Guilbeaux, Barbara Kibbe, Kathy Means, Audrey Newman (Sun. only), Ron Savage, Nancy Glover, Scott Atkinson*

Monday 1 November 1999

7:45 AM CONTINENTAL BREAKFAST

Pre-meeting Monitoring Working Groups

8:30 AM to 4:30 PM

- ∪ *Capacity Building: Betsy McGean (chair), Roger Cornforth (Mon. only), Audrey Dropsey (Mon. only), Kathy Fry, Barbara Kibbe, Kathy Means, Michael Guilbeaux, Audrey Newman (Sun. only), Ron Savage, Nancy Glover, Scott Atkinson*

12 PM LUNCH

12:30 to 2 PM

- ∪ *Roundtable: Audrey Newman (chair), Sam Sesega, Cedric Shuster, Roger Cornforth*

2:30 PM to 4:30 PM

- ∪ *Sites: Sam Sesega (chair), Gai Kula, Sam Gon, Trevor Ward, Randy Thaman, Earl Saxon, Dieter Mueller-Dombois*

Tuesday 2 November 1999

7:45 AM CONTINENTAL BREAKFAST

8:30 AM

- **Chant and Blessing, Kumu Hula John Lake**
- **Welcome & Opening Remarks**
 - Jeff Watanabe, The Nature Conservancy
 - Joe Reti, South Pacific Regional Environment Programme
 - Sitiveni Halapua, East-West Center
- **Introductions & Agenda—Peter Adler, Facilitator**
- **Roundtable and Action Strategy Review—Audrey Newman, TNC**
- **Inventory Update—Sam Sesega, SPREP**

12 NOON LUNCH

1 PM

- **Addressing Gaps and Opportunities, the Roundtable Method – Peter Adler**
- **Concurrent Discussion Groups & Group Reports, Round #1**
 - ∪ Conservation Trust Funds – Joe Reti & Mark Christensen (leads)
 - ∪ Conservation Area Network – Sam Sesega (lead)
- **Discussion Group Sign-Up**
 - (Attendees will elect up to 5 items from “RTIV Proposed Gaps & Opportunities for Discussion”– attached)
- **Wrap-Up – Peter Adler**

5 PM MEETING ENDS

Wednesday 3 November 1999

7:45 AM CONTINENTAL BREAKFAST

8:30 AM

- **Monitoring Working Group Reports (30 minutes each)**
 - ∪ National WG – Cedric Schuster, WWF
 - ∪ Capacity Building WG – Betsy McGean, TNC
- **Concurrent Discussion Groups & Group Reports, Round #2**
 - ∪ To be determined by Monday Sign-ups

12 PM LUNCH

1 PM

- **Monitoring Working Group Reports**
 - ∪ Site WG – Sam Sesega, SPREP & Trevor Ward, University of Western Australia
 - ∪ Threats WG – Randy Thaman, USP
 - ∪ Environmental Education & Awareness WG – Sam, Sesega, SPREP
- **Concurrent Discussion Groups & Group Reports, Round #3**
 - ∪ To be determined by Monday Sign-ups
-

Wednesday 3 November 1999 (continued)

- **Voices From The Village: World Bank Coastal Resources Management Study-Sofia Bettencourt, World Bank**

5 PM MEETING ENDS
6:30 PM HOSTED RECEPTION

Thursday 4 November 1999

7:45 AM CONTINENTAL BREAKFAST

8:30 AM

• **Concurrent Discussion Groups & Group Reports, Round #4**

To be determined by Monday Sign-ups

12 PM LUNCH

1 PM

• **Monitoring Working Group Reports**

Roundtable WG – Audrey Newman, TNC

• **Communicating the Action Strategy—Joe Reti, SPREP**

• **Roundtable V**

∪ *Date & Venue*

∪ *Agenda*

∪ *Invitees*

• **Other Business**

5 PM MEETING ENDS

Friday 5 November 1999

Post Meeting Working Groups

9 AM TO 12 PM

∪ *Action Strategy Update/ Solomon Islands Conference Prep: Roger Cornforth, Audrey Newman, Joe Reti, Sam Sesega, Cedric Schuster – Others Welcome.*

Attachment 3

RTIV PROPOSED “GAPS & OPPORTUNITIES” FOR DISCUSSION

The twenty key actions below were identified by attendees of previous roundtables as priorities for discussion at Roundtable IV. Attendees of RTIV are welcome to add to the list. Our goal this week is to create a list of specific action items with a corresponding list of volunteers to help advance each key action.

OBJ 1 – BIODIVERSITY PROTECTION

- 1.7 SUSTAINABLE RESOURCE USE—Develop and implement sustainable approaches to activities that utilise major resources, including forestry, fisheries, agriculture, infrastructure development, mining and petroleum extraction, waste management, and tourism, taking into account lessons learned from ‘best and worst practices’ of sustainable resource utilisation. (BCN, EU, FSPI, GBRMPA, IUCN, NZODA, SPREP, TNC, WB/GEF, WI, WWF).
- 1.8 CONSERVATION AREAS -- Building on the South Pacific Biodiversity Conservation Programme and other similar regional conservation programmes, work closely with countries to develop a series of community based conservation areas that demonstrate conservation of biodiversity, ecologically sustainable use of natural resources, and community economic development. Include projects that address key threats to the region’s biodiversity and offer sustainable alternatives, and incorporate the use of evaluation techniques such as social impact analysis and cost benefit analyses.
- 1.11 STANDARD MONITORING TECHNIQUES -- Develop standard, repeatable survey methods for monitoring terrestrial and marine resources of high ecological value; use or adapt existing standards wherever possible. Prepare a manual and conduct in-country training courses for local communities and resource managers. -PABITRA (requested by Dieter Mueller-Dombois)

OBJ 2 – POLICY, PLANNING AND LEGAL FRAMEWORKS

- 2.5 INTEGRATED POLICY FRAMEWORK -- Assist Pacific island countries and territories to develop appropriate policy frameworks to support natural resource management through advice, dialogue and technical assistance. Key areas needing attention include:
 - *integrating national planning, resource management and development policies
 - *establishing sustainable harvest rates;
 - *minimizing indirect impacts;
 - *supporting periodic resource monitoring;
 - *and eliminating negative incentives that hinder conservation
- 2.8 NATIONAL CONSERVATION STRATEGIES -- Provide technical assistance and support to Pacific island countries and territories to plan and implement national conservation strategies, including national Biodiversity Strategies and Action Plans (BSAPs), with special emphasis on helping to integrate conservation and development in national consultations and planning processes.
- 2.9 INCENTIVES -- Encourage and develop the use of market-based incentives and proper pricing and valuation of natural resources.
- 2.11 DEVELOPMENT PROCESS -- Introduce environmental, social and cultural considerations in investment and development proposals and approval processes.

OBJ 3 – LOCAL COMMUNITIES AND CUSTOMS

- 3.11 **INTELLECTUAL & BIOLOGICAL PROPERTY RIGHTS** -- Support the development of adequate and effective legal and other mechanisms for protecting intellectual and biological property rights of local and indigenous communities and traditional resource owners and users.

OBJ 4 – CAPACITY BUILDING

- 4.8 **INNOVATIVE APPROACHES** -- Promote and support innovative approaches to needs assessment and capacity building that are more relevant and effective given the cultural and economic realities of target groups (e.g. participatory approaches, community drama etc.).
- 4.9 **LINKAGES & COLLABORATION** -- Strengthen linkages and collaboration between agencies involved in capacity building and target groups. Formal education (see also 5.10)
- 4.10 **FORMAL EDUCATION** – Strengthen formal education for environmental conservation at all levels (primary, secondary and tertiary). (See also 5.10.)
- 4.13 **QUALITY REFERRAL SERVICE** - Develop a clearing house or register of qualified, experienced capacity building services (e.g. trainers, mentors, courses) that can serve as a referral service for groups or agencies in need of quality assistance in building stronger local skills in natural resource management, organizational development or other relevant fields.

OBJ 5 – ENVIRONMENTAL EDUCATION, AWARENESS & INFORMATION SHARING

- 5.10 **EDUCATION CURRICULA** -- Develop regionally integrated educational curricula supported by resource materials and teacher training on sustainable development and biodiversity conservation (see also 4.10).
- 5.14 **STANDARD (COMPATIBLE) DATA PROTOCOLS** -- Develop and adopt common protocols and standards for data collection and data management to ensure compatibility of data exchange at local, national and regional levels and with others outside the region.

OBJ 6 – FUNDING MECHANISM

- 6.7 **TRUST FUNDS** -- Establish regional or national trust funds to provide long-term support for community based approaches to conservation and sustainable resource management, with top priority to support conservation area identification, establishment and management.
- 6.8 **DEBT FOR NATURE SWAPS** -- Explore the possibility of debt for nature swaps or other financial incentives for conservation.
- 6.12 **PRIVATE SECTOR** -- Encourage and develop partnerships with regional, national and local businesses to promote and support conservation activities, and share successful approaches within the region.
- 6.13 **FLEXIBLE EXTERNAL ASSISTANCE** - Design and adapt external assistance programmes to be flexible in schedules and budgets, so they can respond to and build upon participatory planning processes, set realistic expectations and clear mutual goals.

OTHER

Communication of Action Strategy & Roundtable

Process for updating/improving Action Strategy

(includes preparation for Solomon Islands Conference in 2001)

Attachment 4

CURRENTLY ACTIVE ROUNDTABLE WORKING GROUPS

**Group leaders are listed in bold*

WORKING GROUP	GROUP MEMBERS*
Sites Working Group	Sam Sesega – SPREP Trevor Ward – UWA Dieter Mueller-Dombois – PABITRA Earl Saxon – TNC Gai Kula – IUCN Randy Thaman – USP Sam Gon – TNC <i>To be named – WWF</i>
Threats Working Group	Randy Thaman – USP Bob Gillett – World Bank Lafi Fuatai – USP Peter Hunnam – WWF Sam Sesega – SPREP Trevor Ward – UWA
Capacity Building Working Group	Betsy McGean – TNC Audrey Dropsey – SPREP Barbara Kibbe – Packard Foundation Kath Means – WWF-SP Kathy Fry – FSPI Mike Guilbeaux – CCN Nancy Glover – HSCB Ron Savage – Peace Corps Scott Atkinson – WWF-US Steve Nagler – Peace Corps
Roundtable Monitoring Working Group	Audrey Newman – TNC Cedric Schuster – WWF-SP Joe Reti – SPREP Peter Hunnam – WWF-SP Roger Cornforth – NZODA Sam Sesega – SPREP Sue Miller – SPREP
Polling Working Group	Francois Martel – SPREP Randy Thaman – USP Sarah Titchen – UNESCO-Paris Seema Deo – SPREP
Communications Working Group	Elisabeth Meeley – WWF-SP Sue Miller – SPREP

WORKING GROUP	GROUP MEMBERS*
National Working Group	Cedric Schuster – WWF-SP Sue Miller – SPREP
Trust Fund Working Group	Joe Reti – SPREP Mark Christensen – IUCN Annette Lees – CI Audrey Newman – TNC Ben Stoner – USAID Peter Hunnam – WWF Roger Cornforth – NZ_MFAT Serge Ducasse – UNDP
Solomon Island Conference Planning Working Group	Joe Reti – SPREP Audrey Newman – TNC Gai Kula – IUCN Peter Hunnam – WWF-SP Randy Thaman – USP

Attachments 5 (Action Strategy Inventory) and 6 (Monitoring Matrix) are included as separate documents

ATTACHMENT 7

LIST OF ROUNDTABLE IV ADDITIONAL REPORTS AND HANDOUTS

Section 2.1: Jeff Watanabe

“Opening Remarks to the Fourth Pacific Island Roundtable,” by Jeff Watanabe, TNC.

Section 2.2: Joe Reti

“Opening Remarks” by Joe Reti, SPREP

Section 2.3: Sitiveni Halapua

“Welcome and Opening Remarks” by Sitiveni Halapua, East-West Center

Section 4.0: Roundtable and Action Strategy Review

“Pacific Island Roundtable 101” by Audrey Newman, TNC.

Section 5.0: Inventory Update

“Action Strategy Inventory – Working Version, November 1999” by Sam Sesega, SPREP

Section 7.2: Conservation Trust Funds

“Regional Trust Fund Objectives” by Mark Christensen, IUCN

“Steps for Organizing a Trust Fund” by Ruth Norris, TNC

Section 7.4:

“PABITRA: The Pacific-Asia Biodiversity Transect Network” by Dieter Mueller-Dombois, PABITRA

Section 7.5

“Background Paper” by John Low, FORSEC

Section 8.1: National Working Group Presentation

“Actions on Monitoring Matrix” by Cedric Schuster, WWF

Section 11.0: Voices From the Village: World Bank Coastal Resources Management Study

“Summary Report – Voices from the Village: A Comparative Study of Coastal Resource Management in the Pacific Islands” by Sophia Bettencourt, World Bank

Section 12.1: Sites Working Group Report

“Success Indicators for the SPBCP” by Trevor Ward, UWA

Section 12.2: Threats Working Group Report

“Threats Matrix” by Randy Thaman, USP

Section 12.3: Environmental Education and Awareness (Polling) Working Group Report

“Progress Report: Working Group on Environmental Education and Awareness” by Francois Martel and Seema Deo, SPREP

Section 15.1: Small Islands Developing States Network

“Small Islands Developing States Network: The Global Network for the Barbados Programme of Action” by Taholo Kami, UNDP-SIDSNet

Section 15.2: Communicating the Action Strategy

“Draft Communication Plan for the Action Strategy for Nature Conservation in the Pacific Islands Region and the Pacific Islands Roundtable for Nature Conservation” by Sue Miller, SPREP

“Communicating the Action Strategy for Nature Conservation in the Pacific Island Region” by Elisabeth Mealey, WWF-SP

Section 15.3: Roundtable Monitoring Working Group

“Roundtable Working Group Report to RT IV” by Audrey Newman, TNC

Section 15.4: Pacific Islands Directory

“Directory of Science and Technology Organizations with Interests in the Pacific Islands” by Lu Eldredge, Pacific Science Association

Other Presentations

“Introduction to the Pacific Initiative for the Environment” by Roger Cornforth, NZODA