

# Samoa Used Oil Management Plan



Sustainable, transformative and resilient for a Blue Pacific



# Samoa Used Oil Management Plan



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## Abbreviations

ADF	Advanced Disposal Fee (Levee)
AFD	<i>Agence française de développement</i>
CEO	Chief Executive Officer
EPC	Electrical Power Corporation
IBC	Intermediate Bulk Containers
JICA	Japan International Cooperation Agency
LTA	Land Transport Authority
MCR	Ministry of Customs and Revenue
MNRE	Ministry of Natural Resources and Environment
MoF	Ministry of Finance
PPE	Personal Protective Equipment
PPM	Part per million
SPA	Samoa Port Authority
SPREP	Secretariat for the Pacific Regional Environment Programme
SRWMA	Samoa Recycling and Waste Management Association
SWAP	Committing to Sustainable Waste Actions in the Pacific
SWIRE	SWIRE Shipping
SWOMP	Samoa Waste Oil Management Programme





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## 1.0 Introduction

**Motor oils** are used in internal combustion engines or associated mechanical parts. Their main function is lubrication of moving parts, but they also clean, inhibit corrosion and cool the engine by transferring heat. Motor oils are derived from petroleum-based and non-petroleum-synthesised chemical compounds. Similarly, hydraulic fluids are low compressibility oils that transfer power in hydraulic machinery. Common hydraulic fluids are also based on mineral oils.

**Used oil** is defined as any petroleum-based or synthetic oil or fluid that, through contamination, has become unsuitable for its original purpose due to the presence of impurities or loss of original properties. A significant proportion (40-60%) of lubricating oils (and hydraulic fluids) become a “used” waste product after a period of use.

Improper disposal of these used oils can have major negative impacts on natural resources such as groundwater, the marine environment and soil, as well as on human populations. Poor management of used oil is a major environmental concern for Pacific Island nations including Samoa. It is estimated that between 200,000-350,000 liters of used oil is generated annually in Samoa<sup>1</sup>. Until 2023, this used oil was essentially unmanaged.

A number of sequential steps need to be completed to ensure Samoa manages used oil appropriately into the future. These include:

- Finalisation of national used oil management policy, including a detailed cost benefit analysis of used oil generation rates and disposal options;
- Drafting of national used oil management legislation, regulations, standards and code of practice;
- Formation of a national Used Oil Management Steering Committee;
- Establishment of a Managing Agency;
- Formation of a user pays management system for used oil management
- Industry and public awareness campaigns;
- Implementation of collection of an Advanced Disposal Fee (ADF) on all imported lubricants; and
- Dispersal of ADF income to pay for national used oil collection, storage and management.

This national used oil management plan outlines this process which is summarized in Table 1.

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<sup>1</sup>Haynes and Rasch (2022). *Samoa Feasibility Study*. SPREP. 53pp.: <https://library.sprep.org/content/contract-conduct-feasibility-study-develop-national-used-oil-management-plan-samoa-solomon>







**Table 1. Actions required to achieve best practice used oil management in Samoa**

Action	MA (Table 2)	Responsibility	Timeframe	Outcome
<b>Programme Establishment</b>				
1. Review and revision of the Samoan National Used Oil Management Policy (2013)	MA1 MA2 MA3 MA4 MA5	Government and Stakeholders	2023	Agreed and endorsed national used oil management policy
2. Complete detailed national used oil cost benefit analysis	MA6	MNRE JICA, SPREP	2023	True cost of national used oil management documented
3. Under the Waste Management Act (2010), development and enforcement of: <ul style="list-style-type: none"> <li>Rules</li> <li>Operating manuals</li> <li>Codes of practice</li> <li>Standards</li> <li>Regulations to regulate activities associated with used oil management</li> </ul>	MA1 MA2 MA3 MA4 MA7 MA11	MNRE	2023	All activities associated with used oil management are standardised and enforced
4. Establishment of a user-pays management system enforced under the Waste Management Act	MA5 MA6	MNRE	2023-2024	Special Fund model, where the government collects the ADF and pays it back out to a contracted System Operator (Managing Agency)
5. Establishment of National Used Oil Management Steering Committee	MA8	MNRE	2023	Expert used oil management body available to provide specialist advice and programme oversight to Government
6. Establishment of a national used oil Management Agency	MA10	Managing Agency National Steering Committee	2024 onwards	National management of the collection, storage and export of the used oil
<b>Programme Implementation</b>				
7. Public and industry education and training programme	MA9	MNRE Managing Agency Petroleum industry	2024 onwards	National awareness of and willingness to manage used oil
8. Collection of agreed Advanced Disposal Fee (ADF) on all imported lubricants	MA5	MNRE MCR (Customs)	2024 onwards	Collection of an Advanced Disposal Fee (ADF) on all imported lubricant products enforced under Government regulations
9. Commence national used oil collection programme	MA9 MA10	MNRE Managing Agency	2024 onwards	National used oil collection programme





Action	MA (Table 2)	Responsibility	Timeframe	Outcome
		Petroleum industry		
<b>10. Monitoring and Evaluation</b>	MA11 MA12	MNRE National Steering Committee	2024 onwards	Annual programme evaluation and reporting







## 2.0 Purpose and Scope of the Used Oil Management Plan

### 2.1 Background<sup>2</sup>

Poor management of used oil is a major environmental concern for Pacific Island nations. Samoan Customs data (2018-2021) indicates that an average of 740,000 Lts of lubricants are imported into the country annually. Based on this data, imported lubricants generate around 370,000 Lts of used oil annually that needs to be sustainably managed. There is little data available on actual generation rates of used oil but is likely to be between 200,000-350,000 Lts per year. Used oil is currently used for a range of purposes in Samoa, some of which can be considered legitimate re-use (eg in the construction industry and for concrete pipe manufacturing) as well as for environmentally unacceptable uses such as sports field marking. Used oil is also stored long-term with approximately 240,000 Lts of used oil currently in long-term bulk storage<sup>3</sup>.

### 2.2 Purpose

This Used Oil Management Plan establishes and directs an appropriate management framework to improve national management of used oil and promote shared used oil management responsibility by all national stakeholders. This Management Plan has been guided and directed by prior investigations into the status of used oil management in Samoa which has utilized a comprehensive range of national stakeholder data on existing national used oil management<sup>4</sup>. The Management Plan will also help guide a future national used oil management feasibility study that will potentially refine previously collected used oil management information (See 'Critical Used Oil Management Implementation Activities' 6, this report).

### 2.3 Scope

The Plan improves national management of all used oil consistent with the classification of used oil as a hazardous waste under the Waigani and Basel Conventions<sup>5,6</sup>.

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<sup>2</sup>Haynes and Rasch (2022). *Samoa Feasibility Study: Contract to Conduct a Feasibility Study and Develop a National Used Oil Management Plan for Samoa, Solomon Islands, Tonga and Vanuatu*. SPREP. 53 pp.: <https://library.sprep.org/content/contract-conduct-feasibility-study-develop-national-used-oil-management-plan-samoa-solomon>

<sup>3</sup>Estimated volume after dewatering and sludge removal (Ramani, Sun Petrochem Corporation India, pers com Nov 2022)

<sup>4</sup>Haynes and Rasch (2022). *Samoa Feasibility Study: Contract to Conduct a Feasibility Study and Develop a National Used Oil Management Plan for Samoa, Solomon Islands, Tonga and Vanuatu*. SPREP. 53 pp.: <https://library.sprep.org/content/contract-conduct-feasibility-study-develop-national-used-oil-management-plan-samoa-solomon>

<sup>5</sup><http://www.basel.int/default.aspx?tabid=4834>

<sup>6</sup><https://www.sprep.org/convention-secretariat/waigani-convention>





## 3.0 Regulatory Framework

Management of waste (including used oil) in Samoa is carried out under the Waste Management Act (2010). Under Section 4 of the Act, the Ministry of Natural Resources and Environment (MNRE) is responsible for implementation of the Act and the regulation and management of waste in Samoa. The functions and responsibilities of the Ministry under the Act include:

- Preparation, adoption and enforcement of rules, operating manuals, codes of practice and standards regulating activities associated with the management of waste in Samoa (Section 4k); and
- Formulation, implementation and enforcement of policies, programs, initiatives, standards and requirements to reduce the generation of waste (Section 4.0).

### 3.1 Waste types covered under the Waste Management Act

The waste included under the Act may be determined to be a waste or a hazardous waste for the purpose of the Act either through Regulations made under Section 6a of the Act; or by written determination by the Chief Executive Officer (Section 6b). Under Section 2 of the Act, "Hazardous waste" includes any waste which is, or which has the potential to be toxic or poisonous, or which may cause injury or damage to human health or the environment.

### 3.2 Waste regulations

The Head of State (acting on the advice of Cabinet) may make Regulations for the proper management and regulation of waste in Samoa and for the management and operation of approved waste management operators (Section 43(1)). Regulations may be made which specify toxic and hazardous waste and regulate the way such waste may be stored, transported and disposed of (Section 43(2)).

### 3.3 Waste related levies

The Head of State (acting on the advice of Cabinet) may make Regulations which impose special levies on particular goods which have adverse effects on the environment, or for the purpose of raising revenues for the effective management of waste (Section 10).

### 3.4 Used oil storage, collection and transportation regulations

The Head of State (acting on the advice of Cabinet) may make Regulations concerning the transportation and storage of bulk used oil to ensure best environmental practice. For used oil management, these must consider issues such as:

- All vehicles and drivers used in the collection of used oil must comply with all relevant Land and Transport Authority registration and licensing requirements;
- Transportation of used oil must occur in suitable, covered containers;
- Used oil must be contained in appropriately labeled transport containers; and





- Transport and storage of used oil must be managed with access to suitable accidental spill containment equipment and personal protective equipment.





## 4.0 Improved National Used Oil Management Framework

### 4.1 Use Oil Management Goals

The national Used Oil Management Plan describes and directs an appropriate management framework to improve national management of used oil and promote shared used oil management responsibility by all national stakeholders. The national Used Oil Management Plan has 6 goals:

- **Goal 1:** Minimisation of the unnecessary, untimely, and uncontrolled national generation of used oil.
- **Goal 2:** Minimisation of the adverse effects of used oil on the environment and people of Samoa.
- **Goal 3:** Management of used oil conforms and complies with all relevant national and international conventions and legal requirements.
- **Goal 4:** The costs associated with the sustainable management of used oil in terms of collection, transportation, safe storage and environmentally sound manner disposal are met by those responsible for generating the used oil.
- **Goal 5:** Coordination of used oil management activities is maximized to ensure cost- effective environmental outcomes.
- **Goal 6:** The capacity of stakeholders to achieve effective used oil management is increased.

### 4.2 Used Oil Management Actions

The Samoan Used Oil Management Plan will be achieved through 12 Strategic Actions that (a) strengthen institutional capacity; (b) promote public private partnerships; (c) promote sustainable best practices; (d) develop human capacity; and (e) improve documentation and dissemination of outcomes. These actions are presented in Table 2.

**Table 2. National used oil management goals and actions**

Used Oil Management Goals	Used Oil Management Actions	Responsible Entity
G1: Minimisation of the unnecessary, untimely, and uncontrolled national generation of used oil	MA1: Minimum national quality standards for imported lubricants are promoted and enforced	MNRE
G2: Minimisation of the adverse effects of used oil on the environment and people of Samoa	MA2: Appropriate standards and safeguards for the handling, collection, transportation, storage, and disposal of used oil are established and applied	MNRE Private Sector
G3: Management of used oil conforms and complies with all relevant national and international conventions and legal requirements	MA3: All national obligations required under relevant International Conventions are met during management of used oil	MNRE
	MA4: Management of used oil complies with all relevant Samoan laws	MNRE
G4: The costs associated with the sustainable management of used oil in terms of collection,	MA5: Used oil management is sustainably funded utilizing a publicly supported instrument based on the polluter pays principal	MNRE





Used Oil Management Goals	Used Oil Management Actions	Responsible Entity
transportation, safe storage and environmentally sound manner disposal are met by those responsible for generating the used oil		Used Oil Managing Agency
	MA6: A comprehensive audit of national used oil generation rates completed to establish an accurate cost of sustainable national used oil management	MNRE JICA, SPREP
G5: Duplication of effort is minimised, and coordination of used oil management activities are maximized to ensure effective implementation of the Policy	MA7: Used oil management concerns are appropriately addressed in waste management legislation, regulations, and planning	MNRE
G6: The capacity of stakeholders to achieve effective used oil management is increased	MA8: National Used Oil Management Steering Committee established	MNRE Stakeholders (Including Private Sector)
	MA9: Opportunities are created to develop industry and community understanding, skills and general capacity to manage used oil	MNRE Stakeholders
	MA10: Collection, storage and disposal of used oil outsourced where possible to the private sector	MNRE Private Sector
	MA11: Regulation of and service delivery of used oil management activities will be clearly separated	MNRE Used Oil Managing Agency
	MA12: A national register of oil and lubricant importation data and used oil generation maintained and reported annually	Used Oil Managing Agency MNRE and MCR (Customs)

### 4.3 Used Oil Management Roles and Responsibilities

The Samoan Government is responsible for regulating and enforcing the national management of used oil. They will be assisted by the private sector.

The Samoan Government will:

- Take the lead in final cost benefit analysis of national used oil management.
- Take the lead in reporting national used oil data.
- Take the lead in the development of national occupational health and safety guidelines for used oil management.
- Take the lead in the development of national environmental guidelines for the safe handling, collection, transportation, and storage of used oil.
- Take the lead in enforcement of relevant workplace health and safety legislation.
- Take the lead in regulation of used oil management activities.





The Used Oil Management Agency will:

- Manage the collection, transportation, storage and disposal of used oil under contract to the Samoan Government.

The National Petroleum Industry will

- Take the lead in provision of used oil management training.
- Apply all relevant regulated work-based used oil management standards.
- Share used oil management related data and information.







## 5.0 Critical Used Oil Management Establishment Activities

A range of steps need to be completed to ensure Samoa manages used oil appropriately into the future. These are summarised in Table 3.

**Table 3. Summary of actions required to achieve best practice used oil management in Samoa**

Action	MA (Table 2)	Responsibility	Timeframe	Outcome
<b>Programme Establishment</b>				
1. Review and revision of the Samoan National Used Oil Management Policy (2013)	MA1 MA2 MA3 MA4 MA5	Government and Stakeholders	2023	Agreed and endorsed national used oil management policy
2. Complete detailed national used oil cost benefit analysis	MA6	MNRE JICA, SPREP	2023	True cost of national used oil management documented
3. Under the Waste Management Act (2010), development and enforcement of: <ul style="list-style-type: none"> <li>• Rules</li> <li>• Operating manuals</li> <li>• Codes of practice</li> <li>• Standards</li> <li>• Regulations to regulate activities associated with used oil management</li> </ul>	MA1 MA2 MA3 MA4 MA7 MA11	MNRE	2023	All activities associated with used oil management are standardised and enforced
4. Establishment of a user-pays management system enforced under the Waste Management Act	MA5 MA6	MNRE	2023-2024	Special Fund model, where the government collects the ADF and pays it back out to a contracted System Operator (Managing Agency)
5. Establishment of National Used Oil Management Steering Committee	MA8	MNRE	2023	Expert used oil management body available to provide specialist advice and programme oversight to Government
6. Establishment of a national used oil Management Agency	MA10	Managing Agency National Steering Committee	2024 onwards	National expert management of the collection, storage and export of the used oil
<b>Programme Implementation</b>				
7. Public and industry education and training programme	MA9	MNRE Managing Agency Petroleum industry	2024 onwards	National awareness of and willingness to manage used oil
8. Collection of agreed Advanced Disposal Fee	MA5	MNRE MCR (Customs)	2024 onwards	Collection of an Advanced Disposal Fee (ADF) on all imported





Action	MA (Table 2)	Responsibility	Timeframe	Outcome
(ADF) on all imported lubricants				lubricant products enforced under Government regulations
9. Commence national used oil collection programme	MA9 MA10	MNRE Managing Agency Petroleum industry	2024 onwards	National used oil collection programme
10. Monitoring and Evaluation	MA11 MA12	MNRE National Steering Committee	2024 onwards	Annual programme evaluation and reporting

## 5.1 Policy

The Draft Samoan National Used Oil Management Policy (2013)<sup>7</sup> was designed to establish and guide the operation of an appropriate management framework that improves national management of used oil and promotes shared used oil management responsibility by all stakeholders. The Policy covers all used oil consistent with the classification of hazardous waste under the Waigani and Basel Conventions. This includes any semi-solid or liquid product consisting totally or partially of mineral oil or synthesised hydrocarbons (synthetic oils), oily residues from tanks, oil-water mixtures and emulsions.

**Action Required: The National Used Oil Management Policy needs to be reviewed, revised as necessary, and endorsed by Government and Stakeholders.**

## 5.2 Cost Benefit Analysis

Background, but incomplete information has been collected on used oil generation rates in Samoa in 2022<sup>8</sup>. This study identified that an average of 740,000 Lts of lubricants are imported into Samoa annually. Based on this data, imported lubricants generate up to 370,000Lts of used oil annually that needs to be sustainably managed. However, there is little data available on actual generation rates of used oil but is likely to be between 200,000-350,000 Lts per year. Used oil is currently used for a range of purposes in Samoa, some of which can be considered legitimate re-use (eg in the construction industry and for concrete pipe manufacturing) as well as for environmentally unacceptable uses such as sports field marking. Used oil is also stored long-term with approximately 240,000 Lts of used oil currently in long-term bulk storage<sup>9</sup>. Accurate information on total annual used oil generation rates is critical for establishing an ADF to finance national used oil management. The updated costs (2023) associated with national used oil management that will need to be met by the ADF are identified in Appendix 2 and will require an estimated ADF of 0.36-0.72 Tala per litre on all lubricant imports to be collected (if export to New Zealand of used oil is

<sup>7</sup>SPREP (2013). National Used Oil Management Policy (2013-2016). MNRE. 7pp.

<sup>8</sup>Haynes and Rasch (2022). *Samoa Feasibility Study*. SPREP 53pp.: <https://library.sprep.org/content/contract-conduct-feasibility-study-develop-national-used-oil-management-plan-samoa-solomon>

<sup>9</sup>Estimated volume after dewatering and sludge removal (Ramani, Sun Petrochem Corporation India, pers com Nov 2022)





the preferred management option)<sup>10</sup>. **The lower ADF assumes that only 25% of all imported lubricant volumes are collected as used oil.** The estimated cost includes annual funding for MNRE management costs and training services to industry and the public on used oil management.

**Table 4. Updated ADF calculations summary (Tala)**

	New Zealand	Australia
<i>SWOMP and MNRE</i>	0.33	0.33
<i>Collection</i>	0.18	0.24
<i>Port Loading</i>	0.11	0.11
<i>Export</i>	0.81	2.36
<b>Total Used Oil Management Cost (per Lt)</b>	1.43	2.98
<b>Estimated ADF (25% used oil collection rate)</b>	0.36	0.75
<b>Estimated ADF (50% used oil collection rate)</b>	0.72	1.49

**Action Required: Collection of accurate national used oil generation data and calculation of accurate Advanced Disposal Fee (ADF) based on this information and the selection of the preferred used oil disposal (export) option.**

### 5.3 Regulatory Actions

Environmentally sustainable management of used oil is theoretically governed under the Samoan Waste Management Act (2010), which is administered and implemented by the Samoan Ministry of Natural Resources and Environment (MNRE). The Act has adequate provisions that could be utilised to manage used oil in Samoa including the oversight of used oil management operations and the introduction of a special levies raising revenues for the effective management of used oil.

#### 5.3.1 Legislation

Management of waste (including used oil) in Samoa is carried out under the Samoan Waste Management Act (2010). Under Section 4 of the Act, the Samoan Ministry of Natural Resources and Environment (MNRE) is responsible for implementation of the Act and the regulation and management of waste in Samoa.

**Action Required: Under the Waste Management Act, in relation to used oil management, the Government of Samoa via the Ministry of Natural Resources (MNRE) is required to regulate all activities associated with used oil management by preparing, adopting, and enforcing relevant:**

- Rules
- Operating manuals
- Codes of practice
- Standards

<sup>10</sup>Haynes and Rasch (2022). *Samoa Feasibility Study*. SPREP 53pp.: <https://library.sprep.org/content/contract-conduct-feasibility-study-develop-national-used-oil-management-plan-samoa-solomon>





### 5.3.2 Regulations

Waste included under the Act may be determined to be a waste or a hazardous waste for the purpose of the Waste Management Act either through Regulations made under Section 6a of the Act; or by written determination by the Chief Executive Officer (Section 6b). Under Section 2 of the Act, "Hazardous waste" includes any waste which is, or which has the potential to be toxic or poisonous, or which may cause injury or damage to human health or the environment.

**Action Required: Under the Waste Management Act, in relation to used oil management, the Government of Samoa via the CEO, MNRE, is required to designate used oil as a hazardous material.**

### 5.3.3 Government Regulatory Intervention

To effectively manage used oil, the Government of Samoa via the Ministry of Natural Resources (MNRE) will need to prepare, adopt and enforce standards regulating activities associated with used oil management (See Waste Management Act Sections 6.1-6.4). Under the Waste Management Act, in relation to used oil management, the Government of Samoa via the Ministry of Natural Resources (MNRE) is required to enforce national used oil management regulations. Model used oil regulations have previously been produced for Samoa. When enacted and enforced, these regulations:

- Identify a product stewardship arrangement for used oil that promotes the sharing of responsibility by importers, retailers, consumers and users of oil;
- Provide an arrangement for managing used oil that is financially sustainable;
- Ensure that management of used oil complies with relevant international conventions and national legal requirements;
- Ensure that users of oil contribute to the costs associated with exporting or otherwise managing used oil in an environmentally sustainable manner; and
- Ensure management of the export of used oil in an environmentally sound manner.

**Action Required: Drafting, and implementation of national used oil regulations**

### 5.3.4 Regulatory compliance

**Action Required: Under the Waste Management Act, in relation to used oil management, the Government of Samoa via the Ministry of Natural Resources (MNRE) is required to enforce national used oil management regulations.**

## 5.4 Sustainable funding and cost recovery

Under the Waste Management Act, in relation to used oil management, the Head of State (acting on the advice of Cabinet) may make Regulations which impose special levies on particular goods which have adverse effects on the environment, or for the purpose of raising revenues for the effective management of waste (Section 10).





**Action Required: Agreement on collection of an Advanced Disposal Fee (ADF) on all imported lubricant products enforced under Government regulations to fund national used oil management.**

### 5.5 Used Oil Management Steering Committee

Successful future management of used oil in Samoa will require the establishment of a national Steering Committee. The aim of the Steering Committee is to ensure successful delivery of the used oil management programmed in Samoa including maximising the benefits from the projects and ensuring an approved methodology is followed. The Steering Committee will be formed and managed by the Samoan Government and would likely include representatives from the following institutions:

- SPREP
- JICA
- Chamber of Commerce
- MNRE
- Ministry of Finance
- Ministry of Health
- Ministry of Customs and Revenue (MCR)
- EPC
- Oil and fuel importers
- Samoa Ports Authority
- Fire and Emergency Services

**Action Required: MNRE to establish a National Used Oil Management Steering Committee**

### 5.6 Managing Agency (System Operator) appointment

A Managing Agency to oversee the daily operation of the Stewardship System will be funded by the Advanced Recycling Fee. The Managing Agency should be a non-profit government entity responsible for managing and administering the national used oil management programme. The Managing Agency should:

- be a not-for-profit entity;
- manage its funds in accordance with the requirements of the Ministry of Finance ensuring sufficient funds are allocated to pay used oil collectors and recyclers;
- review and approve applications from used oil collectors and /or recyclers;
- enter contract agreements with approved used oil collectors and /or recyclers;
- conduct audits of used oil collectors and recyclers to ensure compliance with permits;
- carry out inspections;
- promote the design and implementation of used oil awareness campaigns; and
- ensure that as far as is possible that all used oil is recycled or reused or exported.





**Action Required: Establishment or appointment of an existing body as the national used oil Managing Agency (System Operator).**







## 6.0 Critical Used Oil Management Implementation Activities

A national used oil management programme will be managed and coordinated by the national Managing Agency and will require the following (simplified) interconnected elements:

- Importers bring oil products into the country and are charged a predetermined levy which is passed on to a Used Oil Managing Agency. The used oil levy can be used to encourage consumers to return used oil through a possible refund mechanism.
- Oil is sold to retailers and then, in turn, to consumers who eventually produce used oil.
- Used oil is returned by small consumers to a licensed site for a possible partial refund.
- Used oil is collected from larger used oil generators for free.
- All used oil returns are documented.
- Recovered used oil is stored for export and routine export.
- Unclaimed funds and the balance of the import levy are used to support used oil collection, storage and export costs, and the administration of the Used Oil Managing Agency

**Action required: National used oil management programme commenced by the Managing Agency.**

### 6.1 National used oil education and awareness programme

The establishment of a Product Stewardship System will need to be supported by national public awareness campaigns and community and industry training programmes run by MNRE on best practice used oil management to:

- provide accurate information concerning the relative risks posed by used oil to Samoa's natural environments and the government's initiative to deal with the used oil issue;
- provide accurate information on best practices that individuals and businesses can adopt to better manage used oil at a local scale; and
- provide training on the safe handling and storage of used oil, including spill response and management.

The awareness programme would be conducted in two phases.

#### 6.1.1 Phase 1: General Awareness

This phase will focus on general awareness raising of the used oil issue among key stakeholders such as importers, consumers, garage owners, service stations and local villages. The phase will promote the government's effort to improve waste oil stewardship program and inform people what they can do to assist with used oil recovery. The mobilization of this phase would be commenced two months prior to





implementation of the stewardship programme and to complement Phase 2 awareness.

### 6.1.2 Phase 2: Implementation Messages

Communication activities will focus on a community advertising to inform people about oil collection points and other facilities and to encourage behavioural change. This stage would be mobilised one month prior to implementation of stewardship program and continue over the life of the program. This would include specialized age appropriate school awareness programmes

**Action Required: Development and communication of ongoing public and industry used oil management awareness and training campaigns.**

## 6.2 Collection of an Advanced Recycling Fee

Funding the used oil management programme will require collection by the Customs and Revenue Department of an advanced deposit fee (ADF) on all lubricant imports. The updated costs (2023) associated with national used oil management that will need to be met by the ADF are identified in Appendix 2 and will require an estimated ADF of 0.36-0.72 Tala per litre on all lubricant imports to be collected (if export to New Zealand of used oil is the preferred management option)<sup>11</sup>. **The lower ADF assumes that only 25% of all imported lubricant volumes are required to be collected as used oil (See Table 4).**

**Action Required: Commencement of routine collection of an Advanced Disposal Fee (ADF) on all imported lubricant products.**

## 6.3 National used oil management

### 6.3.1 Used oil collection

Types of oils collected under the national used oil management programme are defined as any petroleum-based or synthetic oil or fluid that, through contamination, has become unsuitable for its original purpose due to the presence of impurities or loss of original properties. This covers all used oil consistent with the classification of hazardous waste under the Waigani<sup>12</sup> and Basel Conventions<sup>13</sup>.

A used oil collection system would include establishing small volume (<1000Lt) temporary storage sites. Ideally the containers would be stored undercover and placed in a bunded area to contain any spillages. Collection locations would be sited at service stations, car workshops, hauliers/bus companies, construction companies and other industrial locations. Any government or non-government organisation, agency or

<sup>11</sup>Haynes and Rasch (2022). *Samoa Feasibility Study*. SPREP 53pp.

<sup>12</sup>Convention to ban the importation into Forum Island countries of hazardous and radioactive wastes and to control the transboundary movement and management of hazardous wastes within the south Pacific region (1995).

<sup>13</sup>Basel Convention on the control of transboundary movements of hazardous wastes and their disposal and Annexes and Amendments (1998)





business or private individual that generates used oil would be serviced under this plan. Used oil will be required to be stored in appropriate containers tanks that are appropriately labelled and in accordance with the recommendations of relevant Safety Data Sheets. Used oil storage containers are to be located within bunded waste management areas.

**Action required: Routine collection of used oil by used oil generators continued or commenced.**

### 6.3.2 Used oil transportation

Used oil collection from temporary storage locations would be carried out by competent licensed carriers with the appropriate equipment. The licensed carriers would collect used oil by road tanker or in smaller suitable containers such as steel drums. Intermediate temporary storage of collected used oil prior to export shall include bulk storage (in Tanktainers) or in 210Lt steel drums contained in a concrete, sheltered and bunded area. Transportation of bulk used oil from collection points to bulk storage must be regulated to ensure best environmental practice. This will include:

- All vehicles and drivers used in the collection of used oil must comply with all LTA registration and licensing requirements;
- Transportation of used oil in suitable, covered containers;
- Appropriate labeling of transport containers;
- Tracking of transported oil; and
- Access to suitable accidental spill containment equipment and personal protective equipment.

**Action required: Regular collection and transport of collected oil to bulk storage facilities commenced by the Used Oil Managing Agency.**

### 6.3.3 Used oil storage

The collection and storage of used oil would be supported by appropriate legislation (Section 7.1) so that there is a legal requirement for used oil to be collected and stored in an environmentally acceptable manner. All collected used oil shall be transported and stored in compliance with the regulation provisions concerning the transport of dangerous goods and hazardous wastes including relevant regional and international conventions such as Waigani and Basel Convention.

**Action required: Regular bulk storage of used oil commenced by the Used Oil Managing Agency.**

## 6.4 Industry Training

Personnel carrying out works that generate, transport, store, and dispose of used oil in Samoa within a used oil management programme must undergo a basic site-specific induction and training which includes an outline of the waste management





requirements (and other environmental issues) on-site. Applicable training suited to the different roles and responsibilities is to be undertaken in accordance with appropriate national standards.





## 7.0 National used oil export programme

The costs of collection, storage, and offshore shipment of used oil for recycling will be recovered from the oil purchaser through a levy placed on the oil when it is imported into the country.

### 7.1 Used oil bulk storage

Longer term bulk storage of used oil will be necessary irrespective of the ultimate mechanism used to dispose of collected used oil. Bulk used oil is currently stored at the recently opened used oil storage facility located at the SRWMA (SWOMP) Storage Facility adjacent to the *Tafaigata* sanitary landfill facility and at EPC.

### 7.2 Used oil export

Used oil will be safely stored until it is routinely exported offshore for recycling or reuse. The current preferred export destination is to New Zealand and the costs of this export can be reduced if the Moana Taka Partnership (MTP) is able to be used.





## 8.0 Monitoring and Reporting

The monitoring and evaluation of the Product Stewardship System will be carried out by MNRE in accordance with the Model Regulations.

### 8.1 Monitoring

MNRE will use inspectors appointed under Clause 5.7 of the regulations to monitor and carry out regular inspections of generators, collectors, and the Managing Agency to ensure compliance with the Used Oil Regulations. The monitoring will ensure that there are no breaches of the Regulations.

### 8.2 Reporting

Under the used oil management regulations, the Managing Agency will prepare an annual evaluation report to the responsible Minister by [DATE] each year, which will include the following information:

- The annual amount of levy paid into the Fund;
- The annual quantity of imported oil on which levy is paid;
- The annual number of litres of used oil collected;
- The quantity of used oil in current storage;
- The annual quantity of used oil exported;
- Details and outcomes of awareness campaigns;
- An audited account of how the money in the Fund has been spent; and
- A programme occupational health and safety report.







## 9.0 Export of legacy used oil

The exact current stored volume of used oil in Samoa is unknown, but likely to be around 420,000 litres (240,000lts after dewatering and desludging<sup>14</sup>). A bulk of these stockpiles are held by EPC. These stockpiles will also have to be exported for recycling in the longer term. The current preferred export destination is to New Zealand and the costs of this export can be reduced if the Moana Taka Partnership (MTP) is able to be used.

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<sup>14</sup>Ramani, Sun Petrochem Corporation India, pers com Nov 2022





## Annexes

- Annex 1: Used Oil Stewardship Arrangements
- Annex 2: Draft Used Oil Code of Practice for Pacific Countries (2022)
- Annex 3: Transboundary Shipment of Used Oil
- Annex 4: Used Oil Estimated AFD calculations (Tala)



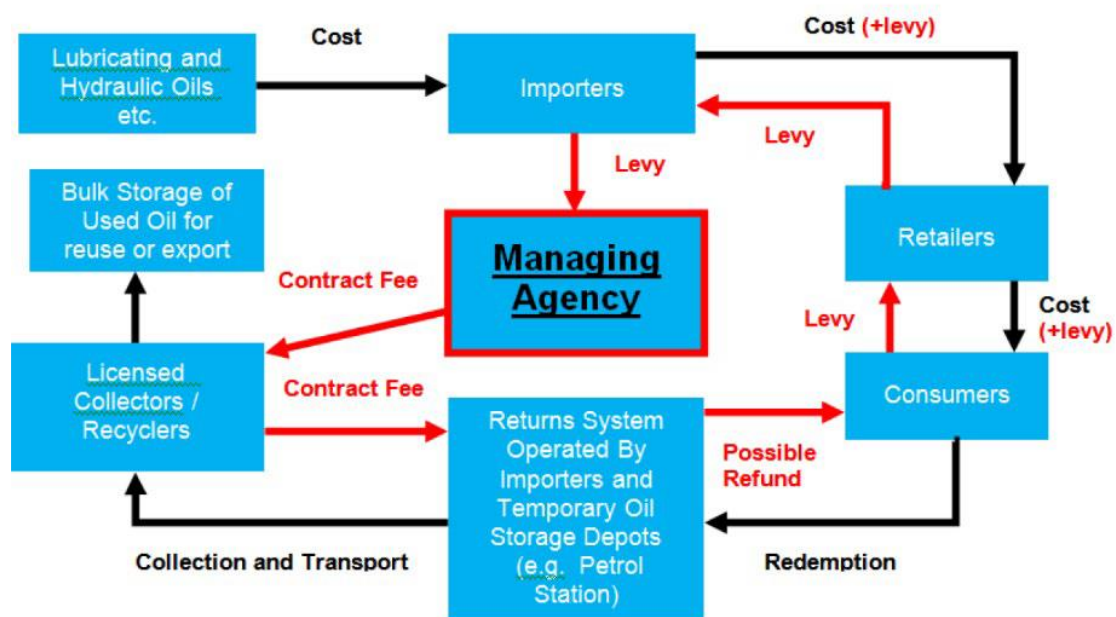


## Annex 1 – Used Oil Stewardship Arrangements

A Stewardship System to fund the sustainable collection of used oil products can be summarised as:

1. Importers bring oil products into the country and are charged a small levy which is passed on to a Used Oil Managing Agency. The used oil levy can be used to encourage consumers to return waste oil through a refund mechanism.
2. Oil is sold to retailers and then, in turn, to consumers who eventually produce used oil. Used oil is returned by the consumer to a licensed site for a potential refund.
3. Licensed used oil collectors provide returns to the Managing Agency and receive payment for expenses incurred in the collection, storage and handling of each litre of used oil.
4. Recovered used oil is stored for export.
5. Unclaimed funds and the balance of the import levee are used to support used oil collection and export costs.

*Figure 1. Stewardship system flow diagram for used oil*





## Annex 2 - Draft Used Oil Code of Practice for Pacific Countries (2022)

**Please note:**

- This Code is largely based on the New Zealand Document – “Management and Handling of Used Oil HSNOCOP 63” November 2013, NZ Environmental Protection Authority.
- References to the GHS7 are to the UN Globally Harmonised System Rev 7. This is an international system for classifying hazardous substances and all references are to the flammable liquids classification. The following categories apply:

*Table 1: GHS7 Flammable Liquids Categories*

Category	Criteria
<b>1</b>	Flash point < 23°C and initial boiling point ≤ 35°C
<b>2</b>	Flash point < 23°C and initial boiling point > 35°C
<b>3</b>	Flash point ≥ 23°C and ≤ 60°C
<b>4</b>	Flash point > 60°C and ≤ 93°C

### 1.0 Definition of Used Oil

In this document, the term ‘used oil’ is used. However, this is intended to be synonymous with the term ‘waste oil’ in the context of the contents of the document.

While it is appreciated that, in general, ‘used oil’ can be derived from many different sources and mixtures of different waste streams, have many different compositions and mean different things to different people, used oil is taken to have the following definition:

*Any oil that has been refined from crude oil, or any synthetic hydrocarbon oil, that has been used, and as a result of such use, has become unsuitable for its original purpose due to the presence of impurities or contaminants or the loss of original properties.*

Used oil is oil from industrial and non-industrial sources and can be derived from any one of the substances in List A, or be a mixture of these substances. These substances have a flash point (closed cup) above 60°C.

#### List A

- Engine oil – typically includes crankcase oils from gasoline, diesel and LPG engines
- Brake fluid
- Gear oils
- Transmission fluids
- Hydraulic oils and fluids
- Compressor oils
- Refrigeration oils
- Industrial process oils
- Electrical insulating oil except oil likely to contain PCBs





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- Neat metalworking fluids and oils (excluding chlorinated products) – these must not be diluted with water or any product from List B
- Heat transfer oils
- Machining oils
- Ship's slops, bilge water, tank cleanings produced by vessels during normal shipboard operations
- Bottom clean-out waste from virgin fuel storage tanks, virgin fuel oil spill clean-ups, or other oil
- Wastes that have not been used, providing the flash point of the material is greater than 60°C

***Used oil should not include any of the products in List B or a mixture of products in Lists A and B***

### List B

- Petroleum distillates used as solvents, such as turpentine, kerosene, parts washing solvents
- Petrol and/or diesel (including biofuels) – including mixtures from refuelling errors
- Antifreeze, radiator flushing, or other inhibitor packages (e.g. stabilising coolant additives (SCAs))
- Oils derived from animal or vegetable fats and oils – including those used as a lubricant
- Paint and paint brush washings
- Chlorinated oil or solvents
- Any virgin or used oil which may contain PCBs (> 5 mg/kg)
- Soluble cutting fluids

Please note:

- Many, although not all, of the products in List B will have a flash point (closed cup) below 60°C. Regardless of flash point, however, List B products must not be mixed with List A products and then disposed of as used oil.
- If used oil becomes contaminated with products from List B, the resulting product will usually become unsuitable for collection for re-use as a fuel.
- Small amounts of **some** List B products such as vegetable oils may not greatly change the actual properties of the List A products.
- However, mixing of List A and List B products is strongly discouraged as there is no guarantee that the resulting mixture would be suitable for used oil collection.

Within the scope of this document, used oil must either not have any flammable liquid classification (Flashpoint > 93°C) or have a Flammable Liquids Category 4 Class under the UN GHS7 Classification System (Flashpoint >60°C or ≤93°C).





## 2.0 The Used Oil Collection System

The used oil management system can be divided up as follows:

- small volume generators
- public collection points
- industrial/commercial generators
- collectors and transporters
- storage and processing
- end users (e.g. industrial boilers)
- exporters

The effective collection and transport of used oils from the point of generation to end-use locations is essential if used oil is to be utilised or disposed of in an environmentally acceptable and safe way.

The following sections of this code address each of the components of the used oil collection system and provide advice to the relevant parties on their roles and responsibilities with regard to used oil.

The aim is to:

- prevent contamination of used oil with inappropriate materials;
- encourage small volume oil generators to deliver their used oils to local collection centers;
- encourage retail outlets which sell lubricating oils to arrange for used oil collection facilities to be available to their customers and the general public;
- encourage the provision of publicly available collection facilities in rural areas that are inadequately served by retail outlets selling lubricating oils;
- provide safe and efficient collection and transportation procedures for used oil;
- set out the operational and testing procedures and equipment to be used by any party aggregating used oil in a transfer or tank farm facility;
- provide guidance and information on what is and what is not an appropriate use for used oil; and
- ensure the safe handling of used oil by those who collect, transport, store, process, use or dispose of used oil.





### 3.0 Small Volume Generators

Many people buy small amounts of lubricating oil to use at home. Collectively this ends up generating significant volumes of used oil. This section of the code aims to provide information to these “small volume generators” on how to handle and what to do with their used oil.

#### 3.1. Definition of a small volume generator

Small volume generators are those oil users who have no on-site used oil storage, and typically accumulate volumes of less than 60 litres of used oil at any one time. The large numbers of private motorists who change their own oil fall into this category.

#### 3.2. What are your responsibilities?

People who maintain their own vehicle(s) and who change the engine and/or other oil(s) should comply with the following procedures:

- Place a drip pan directly under the vehicle’s oil pan plug to collect as much as possible of the used oil and to prevent spills, before draining oil from the sump.
- If you are changing your oil filter, loosen the old filter (use a filter wrench if necessary), then spin it off and drain as much oil as possible into the drip pan. Place the filter upside down in a container. Drain for 24 hours. Add the used oil to what you already have in your collection container. If you can, take the old filter to a local scrap metal dealer or public collection point. If you don’t have any other alternative, wrap the filter in newspaper and dispose of it through your domestic waste collection.
- Pour the used oil into a clean, empty container with a tight lid (e.g. the plastic container the clean oil was supplied in). **DO NOT MIX IT WITH ANY OTHER SUBSTANCE.**
- Take the used oil to your nearest used oil public collection site.

#### 3.3. Where do you take your used oil?

Public collection sites fall into two types: those where the public can leave the used oil in its container at a drop-off bin and those where the used oil is poured into a bulk tank.

Drop-off bins are available at a number of locations including:

- oil retail/reseller sites such as;
- auto accessory stores; and
- DIY stores.

Bulk tanks are available at some landfills and other properly designated sites.

#### 3.4. Inappropriate methods of disposal of used oil

The following methods of disposing of used oil are inappropriate due to the actual or potential adverse environmental impacts:

- unauthorised disposal on the ground, or into watercourses, sewers or drainage systems;
- burial;





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- using used oil for dust control, weed abatement, vegetation control, timber preservation by painting, staining or dipping, pest control or as a carrier fluid for agrichemicals (pesticides or herbicides);
- use as a marker, e.g. on playing fields;
- placing used oil in rubbish bins to be collected as part of household waste (except for disposal of well drained used oil filters and oily rags);
- open-air burning;
- combustion in, for example, kerosene burners, or as a fuel; or
- any other practices, in which the used oil may cause contamination of the ground and ground water, migrate to watercourses, contaminate air or have negative impacts on humans, plants, animals or other organisms.





## 4.0 Public Collection Sites

For the collection of used oil from small volume generators to be effective, there needs to be an appropriate number of public collection points available. This section aims to encourage retailers of virgin oil to the public to recover the used oil, and local authorities to take a more proactive role in used oil collection. It also provides a guide on what is required to comply as a used oil public collection site.

### 4.1. Definition of a public collection site

Any site or facility that accepts/aggregates and stores used oil collected from small volume generators is a public collection site. Public collection sites fall into two types: those where the public can leave the used oil in its container at a drop-off bin and those where the used oil is poured into a bulk tank.

### 4.2. What Are Your Responsibilities?

All retailers of oil are strongly encouraged to promote the recovery and/or reuse of their oil. This can be enhanced by posting a sign at the point of sale either advising the consumer that the outlet accepts used oil, or that you have made arrangements for another outlet to accept used oil on your behalf.

#### **Oil retail/reseller sites**

All sellers of oil in packages of 20 litres or less are therefore encouraged to:

- have a suitable facility available to take back used oil at the point of sale at no charge to the consumer, or
- arrange for a third party within a 10 km radius in an urban area, and at an appropriate location in a rural area, to accept oil on their behalf.

Sellers should also prominently display a sign advising customers of recommended recovery arrangements for the site.

If the aggregate quantity collected exceeds 1000 litres, the sites must comply with the requirements of Appendices 3 (Site requirements) and 5 (Spill management).

#### **Local authorities**

Where a public collection site utilises bulk tanks, such as at landfills, those facilities must comply with the provisions of section 5 below and the appendices of this code.

### 4.3. Classification of Public Collection Sites

Used oil public collection points are classified as either controlled collection or as general collection sites based on the ability to prove that the used oil on site is not contaminated by other products.

#### **Controlled collection sites**

A used oil public collection point can be classified as a controlled collection site when the site can demonstrate, by appropriate in-house procedures for handling used oil that it is protected from receiving unwanted or contaminated oils (see Appendix 1). In particular, it is protected from receiving flammable liquids.





**General collection sites**

Used oil public collection points that cannot show they are protected from receiving unwanted or contaminated oils will be classified as general collection sites. The site requirements specified in Appendix 1 are to be applied.





## 5.0 Industrial and Commercial Used Oil Generators

Industrial and commercial operators must store or dispose of their used oil in a manner that is not detrimental to human health and the environment. Industrial and commercial generators may have complicated operations and must take care to segregate used oils generated from different processes to avoid contamination of the separate oil streams. This includes:

- not contaminating segregated oil with any other oily fluid that may appear to be the same substance, and
- not contaminating oils with flammable liquids.

### 5.1. Definition of an industrial or commercial used oil generator

Industrial and commercial generators are defined as those parties who in the course of their commercial operations generate or accumulate used oil. In all cases the site storage of used oil is unlikely to exceed 5000 litres.

Typical sites include:

- automotive vehicle repair workshops
- industrial manufacturing operations
- other commercial operators, for example sites generating used gear oil and sites generating used hydraulic oil.

These are essentially sites that are not public collection sites.

Industrial and commercial generators of used oil are classified as either a controlled collection site or as a general collection site.

**Controlled collection sites** are sites where the used oil has not been contaminated by other hazardous substances. This means being able to demonstrate by in house procedures that the used oil comes from closed systems where cross-contamination with other substances has not occurred during typical industrial processes, for example contamination with refrigerants or solvents.

**General collection sites** are sites where it cannot be demonstrated that the site is protected from receiving contaminated oils or unwanted substances. The site requirements specified in Appendix 1 must be applied.

### 5.2. What Are Your Responsibilities?

As a generator of used oil you must collect and store used oil in dedicated facilities which are designed, labelled and operated to minimise contamination and spillage. The used oil must be prevented from becoming contaminated with other substances such as petrol, diesel, solvents, agricultural chemicals, water, or engine coolants. If contamination with other substances does occur, the contaminated substance must be immediately treated as a hazardous waste that requires competent management.

You must provide separate dedicated facilities for each of the main types of used oil:

- automotive engine lubrication and circulating oils, including engine oil, transmission fluids, final drive and drive-line fluids, brake fluids and power steering fluids, hydraulic oils, turbine oils, heat transfer oils, compressor oils, industrial gear oils;





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- used metal working/cutting oils, including neat cutting, grinding, machine, rolling, quenching and coating oils, and undiluted soluble metal-working fluids (but excluding chlorinated products); and
- electrical insulating oils. If these contain polychlorinated biphenyls (PCBs) or other chlorinated organics they must not be mixed with any other oil. If you suspect that the oil might contain more than 5 ppm PCBs, you should contact the EPA for advice on handling and disposal.

You must ensure that your staff have been trained to be aware of the procedures for the storage and handling of used oil, and of the need to keep used oil separate from other substances, especially flammable liquids.

### 5.3. Site Requirements

The site requirements, including management procedures which must be followed, are specified in Appendix 1.

The requirements for storage tanks are specified in Appendix 2.

Procedures for spills are specified in Appendix 3.





## 6.0 Collection and Transportation

This section sets out the operational, testing, equipment and recording procedures to be used for the transportation of used oil in bulk.

### 6.1. Definition of a Transporter

Used oil transporters are those parties who commercially collect used oil from more than one used oil generator or collection point and transport it to a used oil transfer facility or tank farm facility (as defined in Section 7.1). This does not include domestic users of oil who transport small quantities (e.g. less than 60 litres) of used oil from the point of generation to a collection site.

### 6.2. Your Responsibilities

Used oil must be collected in a manner that is not detrimental to human health and the environment. When collecting and transporting used oil you must ensure that the used oil has a flash point greater than 60°C. To do this you must either:

- conduct a flash point test or vapour test at each collection point, or
- conduct a pre-collection audit of the site you are collecting oil from.

It should be noted that portable flash point testing equipment is available but may not be considered practical in some Pacific contexts. Transporters can, however, easily carry LEL gas detectors, which are often combined with detectors for other gases (e.g. oxygen, carbon monoxide, hydrogen sulphide.) An audible alarm is usually set at 10% of the detector calibration gas and conversions are available to calculate LELs for other gases. LEL detectors should be calibrated regularly and records should be kept of the calibrations.

The LEL is the “Lower Explosive Limit” and at the LEL is defined as the lowest concentration (by percentage) of a flammable gas or vapour in air that is capable of causing a fire in presence of an ignition source.

The site inspection should cover the following areas:

- storage equipment
- site management procedures
- general site tidiness
- potential hazards
- source of used oils
- whether the site is a controlled collection site
- collection of List A substances only
- where there is any doubt, a flash point test or vapour test must be undertaken

If the site meets the criteria for collecting used oil, you and the site operator can agree on an appropriate collection service schedule for the site.

If you are a used oil transporter you must ensure that the vehicle transporting the used oil meets the criteria for the type of sites that the used oil is being transported from (see Section 6.3). The types of vehicles that are required for a general collection site and a controlled collection site differ.





You should keep records for each site detailing the date and volume of used oil collected. This can be an invoice/receipt for each site. If invoices are not provided, the site operator must subsequently have access to your collection records if required, for use as evidence of appropriate used oil management.

If oil is accidentally discharged during collection and/or transportation, you must take immediate action to protect human health and the environment; for example, contain the spill by bunding the discharge area, notify local authorities and clean up the spill. Spills must be reported to the site operator and to the appropriate agency, such as a local council, as soon as possible.

Sites should keep records of each spill in excess of 5 litres. These records should be retained for at least 3 years.

### 6.3. Requirements for Drivers and Vehicles

The following requirements are to be observed:

- All tank wagons used in the collection of used oil must comply with relevant national regulations for the transport of hazardous substances. If used oil is collected in bulk from general sites where there is a possibility of contamination with Flammable Liquids of GHS7 categories 1, 2, or 3, then the used oil must be transported in a tank wagon suitable for the transport of petrol.
- If you collect and transport used oil in bulk from controlled sites where the oil can be guaranteed to have a flash point (closed cup) above 60°C (that is, it has a GHS7 Flammable Liquid Category 4) then a tank wagon suitable for diesel will be sufficient. If the flashpoint is above 93°C then a tank wagon suitable for non-flammable substances will be sufficient.
- All tank wagons must carry a road tanker spill kit for cleaning up any minor spillage. For further information on spill kits, spill preventions, response and clean-up procedures for transporters see Appendix 3.
- Any spillage of used oil at a customer site must be cleaned up. This may be by using the vehicle's spill kit. If the spill is greater than can be handled by the spill kit, the driver must wait at the site until a clean-up crew has arrived and responsibility for the clean-up is handed over to them.
- All hoses must be plugged or capped when not in use. All suction pipes are to be stored in an enclosed leak-proof container or locker complete with a drain point so that it can be drained of product if necessary.
- All tank wagons should work on a no-product-to-ground policy.
- All drivers must undergo training for tank wagon work, and this must be documented.
- All drivers must have the current drivers licence for the vehicle they are driving. If the substances being transported, including any local requirements for licensing drivers for transporting dangerous goods, then these requirements must also be observed. Special training is necessary.
- Additional precautions are required if the used oil being transported has a flash point less than 60°C. This includes applying hazardous atmosphere zones for substances with GHS7 flammable liquid categories 1 and 2. These zones are areas around the tankers where sources of ignition must be excluded.
- Vehicles with product that could be contaminated with GHS7 flammable liquid categories 1, 2 or 3, are to be labelled with UN Number "1993", Shipping name







“Waste Flammable Liquid NOS”, and Common Name “Used Oil, Hazchem 3[Y]”. This information must also be stated on the accompanying transport documents.

### 6.4. Vacuum Tankers

Prior to using a vacuum tanker, even in controlled sites, the driver should check to ensure that GHS7 Categories 1, 2 and 3 flammable liquids have not inadvertently been disposed of in the tank which is being collected from. Vacuum tankers can only collect these liquids if the vehicle is designed and constructed for them, or otherwise there is a risk of fire or explosion.

### 6.5. Static Electricity

Static electricity is a problem when pumping petroleum substances. The following precautions must be taken whenever used oils are pumped.

- Always earth road vehicles before loading or unloading. Before pumping commences and the tank is being unloaded or loaded, attach a loading or unloading hose that is electrically continuous to the tank. You can also use a separate static strap that can be attached to the tank. The tank must be earthed.
- Avoid splash loading when top loading into empty vehicles. Ensure that the fill pipe reaches as close as possible to the bottom of the tank or use bottom filling.
- Avoid pumping water or air with petroleum substances.
- Maintain a slow loading rate until the fill pipe on the receiving vessel is covered by at least 100 mm.

### 6.6. Records

When you collect and deliver used oil you should maintain records of this transaction for a minimum of three years. Each tank wagon load of used oil must undergo flashpoint testing or vapour testing (See Section 6.2 above) before it is delivered to a used oil transfer facility. This will ensure contaminants are not present in the load. Records of this testing should be retained for three years.

#### **Acceptance**

As a used oil transporter, you must keep a record of each used oil batch accepted for transport. Records for each batch must include:

- the name, address and ID number (if applicable) of the transporter and whoever provided the used oil for transport;
- the date of acceptance of the used oil;
- a description of the used oil being transported;
- the quantity of used oil accepted; and
- the signature of a representative of whoever provided the used oil for transport. The signature must be dated on receipt of the used oil.

#### **Delivery**

As a used oil transporter, you must keep a record of each shipment of used oil that is delivered to another used oil transporter, user or transfer facility. Records of each delivery must include:

- the name and address of the receiving facility or transporter;
- the ID number (if applicable) of the receiving facility;
- the date of delivery;





- the quantity of used oil delivered;
- the signature of a representative of the receiving facility or transporter. This must be dated on receipt of the used oil; and
- the results of the flashpoint test or vapour test of each tank wagon loads of used oil.

### 6.7 Delivering Used Oil

Used oil transported from a collection point must only be unloaded at a site that meets the criteria for a used oil transfer facility/tank farm facility (see Section 7).

### 6.8 Transportable Containers

Where IBCs (Intermediate bulk containers) are used for the collection and transportation of used oil, these must comply with chapter 6.5 of the UN Model Regulations on the Transport of Dangerous Goods.

IBCs are required to be inspected at 2.5 yearly and 5 yearly intervals. These inspections are required to be in accordance with the UN Model Regulations.

A compliant IBC needs to be marked and needs to display the date of the latest inspection.

Where portable tanks are used for the collection and transportation of used oil, these must comply with chapter 6.7 of the UN Model Regulations. Furthermore the attachment of the portable tank to the deck of the vehicle must be able to resist the forces experienced when being transported.





## 7.0 Storage and Processing

This section concerns owners and operators of used oil bulk storage facilities together with those who have operations for processing, refining or disposing of used oil. It does not apply to people who carry out incidental processing operations on used oil during the normal course of transportation (see Section 6). It includes the use of used oil as a fuel in any operation.

### 7.1. Used Oil Facilities

#### **Bulk storage facilities**

A used oil tank bulk storage facility is defined *as any facility at a site that receives and aggregates used oil from used oil transporters (as defined in Section 6.1) for subsequent additional transportation, processing, re-refining or use and which is not a used oil generator.*

A bulk storage facility typically consists of a tank farm and may include the incidental processing of used oil through, for example, stripping water.

Typically, bulk storage facilities are likely to receive used oil from used oil transporters in large volumes i.e. received in bulk by tank wagon.

#### **Processing and use plants**

Used oil processing or use plants are *any facilities which either receive and aggregate used oil from used oil transporters (as defined in Section 6) and which also process, re-refine or use the used oil.*

These are facilities that engage in physical operations designed to make used oil more amenable for the production of fuel oils, lubricants or other used oil-derived products. Processing includes, but is not limited to, any mechanical or chemical treatment, as well as blending used oil with virgin petroleum products (excluding those with flammable liquids classifications GHS7 Categories 1, 2 and 3).

Bulk storage facilities are subject to more rigorously controlled practices than for either virgin oil stored at commercial operations or used oil stored at public and industrial / commercial collection points. The reasons for this are:

- storage of greater volumes
- the likelihood that such sites will sometimes receive used oil contaminated with flammable liquids.

### 7.2. What Are Your Responsibilities?

Owners and operators of used oil bulk storage facilities and used oil processing, refining or burning sites must hold current consents to operate such facilities, and maintain and operate them in accordance with these consents. Used oil bulk storage facilities must also minimise contaminated waste which will require disposal to landfills, for example, by shredding, washing and recycling plastic oil containers.

Each site must comply with all relevant requirements of the relevant legislation.





### 7.3. Storage Facilities

#### Tanks

Tanks must comply with the following:

- Stationary tanks must be compliant with Appendix 2 (New Tanks) or Appendix 5 (Existing Tanks) of this code.
- A means to prevent unauthorised access is to be provided; this can include padlocking inlet and outlet valves when not in use.
- Above ground stationary tanks of 1,000L or more must have a secondary containment system. A secondary containment system is a system in which the used oil is contained if it escapes from the container or containers in which it is held. The used oil must be able to be recovered from the secondary containment system. A common form of secondary containment is a compound with bund walls. The secondary containment system must have a capacity of at least 110% of the largest tank at the site.
- The bund floor must be impervious.
- Below ground stationary tanks must have a secondary containment system of at least the capacity of the tank.
- Each tank is to have some method to determine the volume of used oil in it.
- All tank maintenance is to be recorded and the records kept for five years.
- At each site the operator is to have a sufficient storage capacity on site certified for flammable liquid storage to allow for discharge from the largest capacity of a vehicle that may be received, in the event of a load being contaminated with a low flash point substance.
- The vehicle discharge area must be banded. The bund must equal or exceed the volume of the largest compartment of any vehicle to be discharged.
- Operating requirements are specified in Appendix 1 to this code.

### 7.4. Transfer Operations

During loading and unloading of used oil at a used oil facility, a staff member must be in attendance at all times.

#### Records

All sites that hold, process, refine or dispose of used oil are to keep records of incoming oil by date, volume, source and flash point. Records of oil going off site should indicate date, volume, and destination. Owners and operators of sites that hold, process, refine or dispose of used oil must keep documentation that acts as an audit trail, Sites must also keep disposal records for any hazardous by-products generated in the process. This includes sludges and ash, and spent fuller's earth containing oil.

All records should be retained for at least three years.

#### Spill/ Emergency Management Procedures

Employers and staff must be properly prepared to manage an emergency involving hazardous substances, including having emergency response procedures and equipment. These include:

- At least two fire extinguishers if at least 500L of used oil is held when the used oil is of GHS7 Flammable Liquid Category 4, although it is good practice to have fire extinguishers available regardless of the hazard classification of the used oil.





- A spill kit that is appropriate for cleaning up used oil. This should contain personal protective equipment (PPE) that may include overalls, boots, gloves, eye protection. It should also contain spill handling equipment, containment equipment, absorbent materials and information on what to do when a spill occurs.
- Signage that notifies employees, emergency services and other people of the presence of hazardous substances. Refer to Appendix 1 for details of signage.
- A secondary containment system that meets the requirements set out in section 7.3.
- An evacuation plan.
- An emergency response plan if your site holds greater than 1000L of used oil. If your site holds less than 1,000 litres of used oil it is still good practice to have an emergency response plan.
- Where applicable, emergency response procedures for low flash point substances and/or substances at elevated temperatures.
- Emergency response plans must be site specific and cover all reasonably likely occurrences and the responses for your site and shall include a description of what you will do to:
  - call emergency services;
  - warn people at the workplace and in nearby areas that an emergency has occurred;
  - advise people how they can protect themselves and how they can help other people involved in the emergency; and
  - manage the emergency so that damage is minimised.
- The plan must also:
  - Name the people with specific responsibilities (such as fire wardens, first aiders) and include the contact information for them and emergency services;
  - Include how to get information about the hazardous properties of the substances involved in the emergency;
  - State the location and purpose of emergency equipment and materials that may be needed;
  - Set out the actions to take for each potential emergency and the order in which to take them; and
  - Be available to all people that are listed in the plan as having responsibilities and also to emergency services.
- Emergency response plans must be tested at least annually; records of tests must be kept for at least two years. You must update your plan if there are changes to the hazardous substances present at your workplace, or if there are changes to staff that have specific emergency responsibilities. You must test altered plans as soon as possible, and in any event no later than 3 months after the change.
- After any emergency, you should review your plan and identify steps to prevent future incidents.





## 8.0 Use or Disposal of Used Oil

### 8.1. Air Quality

Open burning of used oil is environmentally unacceptable, due to a wide range of potential emissions, including dioxins.

Combustion of used oil for purposes of generating useful heat, steam, power or electricity must also be done with due regard to air emissions.

If you collect and transport used oil to people who intend to utilise the used oil as a fuel, you should ensure the user intends to use it in an environmentally acceptable manner.

Combustion processes must meet ambient air concentration requirements for fine particulate (PM10), sulphur dioxide, nitrogen dioxide, ozone and carbon monoxide.

Complying with the fuel specifications in 8.2 below does not ensure that the combustion process will ensure compliance with these requirements.

### 8.2. Reprocessed Oil Specifications

Used oil reprocessed for use as a fuel oil must be converted into a distinct marketable substance. It must meet the following fuel specifications:

#### **Maximum levels**

Lead 100 ppm maximum

Arsenic 5 ppm maximum

Cadmium 2 ppm maximum

Chromium 10 ppm maximum

Total halogen content 1,000 ppm maximum (no PCBs allowed)

Flash point 60°C minimum

Each batch of reprocessed oil must be tested to ensure this specification is complied with. Such testing would normally be undertaken by the provider of the used oil and the records should be retained for at least 5 years. This includes situations whereby used oil is collected and used directly as fuel oil.

For practical purposes smaller batches e.g. batches less than 10,000 litres, may be consolidated for testing so long as the sample is representative.

### 8.3. Disposal of Used Oil

Used oil that is to be disposed of (as opposed to being used for burning or being re-used) will usually involve a commercial transaction, with the ownership of the used oil generally passing to the collector.

In this case, the responsibility for environmentally acceptable disposal practices passes to the collector.

The used oil must be disposed of by:

- Exporting it as a waste – all requirements of the Basel Convention or Waigani Convention (whichever is relevant), must be followed.





## Samoa Used Oil Management Plan

- Treating it so that it is no longer hazardous.

The latter point does not include depositing it in a sewage facility or spreading on land surfaces (including roads) but does include combustion in a managed incineration facility.

### 8.4. Disposal of Packaging

Unless the package is to be reused or recycled, the package must be rendered incapable of containing any substance and disposed of:

- in a manner consistent with disposal of the used oil itself; or
- through a public or commercial waste collection service.







## Appendix 1: Site Requirements

### Management procedures

- The operator must provide written material to staff about the appropriate procedures for handling used oil and oil filters. Safety datasheets must be available.
- The used oil collection and transportation agent must comply with the guidelines in Section.
- Collection facilities are sited to prevent used oils from entering sewerage and storm water systems, drainage channels and the natural environment.
- Storage facilities should be inspected visually on at least a weekly basis to ensure that a standard of cleanliness and that environmental management is maintained, and that regular collections are carried out.
- Stationary container facilities should be audited annually, with records retained on site until the next audit. These audits will generally be by internal staff (i.e., conducted by storage facility staff).
- The site must have a management plan in the event that the storage tanks and other receptacles become contaminated with other hazardous materials, such as flammable solvents. This may entail calling a transporter able to handle GHS7 Categories 1, 2, and 3 flammable liquids and arrange for collection of it.
- The site must have health and safety procedures that are appropriate to the handling that is taking place.
- In the event that a spillage occurs, records should be kept for all spills in excess of 0.5L. These records should be retained for at least 3 years.

### Additional management procedures for controlled collection sites

- Controlled collection sites must be able to show they are protected from receiving unwanted or contaminated oils by having the following management procedures in place on site and by ensuring that staff are aware of them. Only used oils from List A are acceptable.
- A legible and visible sign must be prominently mounted which advises persons wanting to dispose of used oil to avoid contaminating it and either:
  - lists the products that are not accepted (antifreeze, paints, solvents, petrol, diesel etc.), and says where unacceptable products should be disposed of, or
  - specifies the used oils that the storage tank is limited to receive.
- Signs that meet this requirement include:

**USED LUBRICATING OIL**  
(76 pt black print yellow highlight)  
**LUBRICATING OIL**  
**TRANSMISSION AND HYDRAULIC FLUIDS ONLY**  
(46 pt green highlight)





# PROHIBITED SUBSTANCES

(Black 76 pt yellow highlight)

PETROL, DIESEL, COOLANTS, PAINT  
SOLVENTS, PARTS WASHING FLUIDS

and KEROSENE are forbidden

(Black 46 pt, red highlight)

- For public collection sites where used oil is poured into a tank, the operator must visually inspect the used oil and reject any that he or she suspects may contain something unacceptable. This is unnecessary for public collection systems where the used oil is retained in sealed leak proof containers such that each batch of used oil is separated from other material.
- For sites generating used oil, the operator must have a documented process for accepting the used oil and this process must be made aware to the staff involved.

## Segregation of incompatible substances

Used oil must not be in contact with any substance or material with which it is incompatible. Incompatible substances, including those held in packages, must be held separately. Used oil must be separated from:

- Explosive substances
- Flammable gases
- Flammable solids
- Oxidising substances

## Public collection facilities

The collection agent at a public collection site must provide a safe, leak proof facility for the collection of customer's contaminated containers/receptacles. The agent must ensure that contaminated receptacles are recycled. If recycling is not available, containers must be disposed of in a safe and appropriate manner, e.g. at a suitable landfill.

All public collection sites must:

- be monitored at all times they are available to the public, and
- be inaccessible to the public when not monitored e.g. at night, and
- be weather tight, and
- be located away from sources of ignition, gutters, storm water drains, waterways and environmentally sensitive areas, and
- be advised to local fire and pollution response authorities in order to minimise the risk of spills, fires, contamination and over-filling.

If the used oil has a GHS7 Category 4 Flammable Liquids classification, the used oil containers/receptacles must be stored:

- outside, or in a detached building;
- in a room with walls and ceiling constructed with 60/60/60 fire resistance rating provided not more than 450 litres are situated in the store; or
- in a room with walls and ceiling constructed with 120/120/120 fire resistance rating provided not more than 2000 litres are situated in the store.





Rooms in the third and fourth bullet points may have a door opening into the building provided that:

- The door of the room has a fire resistance rating of -/60/60 in the case of bullet point three and - 120/120/120 in the case of bullet point four;
- The door is fitted to be self-closing in the event of a fire near the doorway, and
- There are no combustible materials within 3 metres of the doorway;
- No portion of the structure within 3 metres of the doorway is constructed of combustible materials; and
- The door is kept closed except when goods are placed in, or removed from, the room.

This code of practice is not applicable to used oils which have a flashpoint 60°C degrees Celsius or lower. These oils may require additional precautions.

### **Removal of used oil**

Removal of used oil from public collection sites as well as industrial and commercial generator sites should only be done through a commercial collection agent who complies with procedures as set out in Section 6.

### **Fire extinguishers**

Fire extinguishers must have a capability of 30B4 (the rating should be marked on the fire extinguisher) and must be positioned within 30 meters of the used oil.

### **Emergency response plan**

Employers and staff must be properly prepared to manage an emergency involving the used oil. The site must have a single emergency response plan for all of the hazardous substances held in it. This plan must describe all of the reasonably likely emergencies that may arise and for each of these must:

- Describe the actions to be taken to
  - Warn people at the place, and in surrounding areas that may be adversely affected by the emergency, that an emergency has occurred;
  - Advise those people about the actions they should take to protect themselves, and
  - Help or treat any person injured in the emergency;
  - Manage the emergency so that its adverse effects are first restricted to the area initially affected, then as soon as practicable reduced in severity, then if reasonable possible eliminated;
  - If any of the substances remain, re-establish the conditions imposed on it when it was approved; and
- Identify every person with responsibility for undertaking any of the actions described above and give information on:
  - How to contact the person;
  - Any skills the person is required to have;
  - Any actions that person is expected to take; and
- Specify
  - How to obtain information about the hazardous properties of and means of controlling the substance or substances that may be involved;
  - Actions to be taken to contact any emergency service provider;





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- The purpose and location of each item of equipment or material; to be used to manage the emergency;
- How to decide which actions to take; and
- The sequence in which actions should be taken.

All equipment, materials and responsible people specified in the plan, must be:

- present at the location;
- available to reach the location within the times specified; or
- in the case of trained persons, be available within a specified time frame.

The emergency response plan must be available to every person responsible for executing the plan or part of it and to every emergency service provider.

The emergency response plan must be tested:

- at least every twelve months; and
- within 3 months of a change to the plan, persons or procedures.

The test must demonstrate that every procedure and action is workable and effective. The results of the test must be documented and held for at least 12 months.

Furthermore the site must demonstrate that it has a spill-response and clean-up plan, which includes:

- up-to-date procedures for contacting clean-up contractors;
- procedures for notifying the relevant municipal authorities;
- staff awareness; and
- having a spill kit available (see Appendix 3).

### **Secondary containment systems**

Secondary containment systems are required when the quantity of used oil is equal to or greater than 1,000 litres. It is also recommended that secondary containment systems are installed when the quantities are below 1,000 litres. The capacity of the secondary system is dependent on the capacity of the containers in which the substances are held whether they are held above or below ground, and whether the used oil has a flammable classification or not.

*Table 2: Minimum secondary containment capacity for used oil that is flammable i.e. Category 4*

Container Size	Quantity – Total Aggregate Capacity	
	Less than 5,000 litres	Greater than or equal to 5,000 litres
≤ 60 litres	At least 50% aggregate capacity	2,500 L or 25% aggregate capacity whichever is the greater
> 60 and up to 450 litres	At least 100% aggregate capacity	5,000 L or 50% aggregate capacity whichever is the greater
> 450 litres	At least 110% of the capacity of the largest container	





**Table 3: Minimum secondary containment capacity for used oil that is not flammable.**

Container Size	Quantity – Total Aggregate Capacity	
	Less than 20,000 litres	Greater than or equal to 20,000 litres
≤ 60 litres	At least 25% aggregate capacity	5,000 L or 5% aggregate capacity whichever is the greater
> 60 and up to 450 litres	At least 25% aggregate capacity or 110% of the largest container whichever is greater	5,000 L or 5% aggregate capacity whichever is the greater
> 450 litres	At least 110% of the capacity of the largest container	

Common forms of secondary containment systems include:

- a compound with bund walls or a depression in the ground;
- a tank with a double skin and where the interstitial space is monitored; and
- for small volume collection, leak proof containers held within a larger receptacle.

In order to avoid the secondary containment system collecting rainwater during periods of rain, a shelter or roof can be placed over the tank and secondary containment system.

**Signage requirements**

- Signage is required when the quantity of used oil is equal to or greater than 1,000 litres.
- Signs must advise people of the hazardous properties of the substances that are present at a site and must have precautionary statements that tell people what to do to avoid unintended consequences.
- Signage needs to be in English, clear, easily understood, and able to be read from a distance of 10 metres.
- If the used oil is located in a building, signs must be positioned at every vehicular and pedestrian access to the building and at each entrance to any room or compartment inside the building which the used oil is located in.

These requirements are complied with by signs which show the following:

- The hazardous substances present, with the use of signal words such as HAZCHEM, or WARNING.
- The hazardous properties of the substances and the type of hazard of each substance present. If substances have multiple classifications these all need to be considered when displaying signs.
- Precautionary statements that prevent unintended ignition or combustion.
- Emergency actions to be taken in the event of an emergency.

This can be provided in pictorial form, for example by pictograms (as in the example below). The sign below is suitable for used oils with a flash point above 60oC. (Separate consideration is required if the flash point is 60oC or below.)





HAZCHEM 3Z	
USED OIL	
 Combustible Liquid	In case of emergency dial 111 Fire, Police or Ambulance  Keep away from ignition sources – no smoking, no naked flames
 Ecotoxic to Aquatic Life	Ecotoxic to aquatic life – contain spills, protect waterways.  24Hr company contact Dial xx xxxxx  Regional council pollution hotline Dial xx xxxxxx

**Personal Protective Equipment**

A person who handles the used oil in a place of work must use protective clothing or protective equipment that is designed, constructed, and operated to ensure that the person does not come into contact with the used oil and is not exposed to a concentration of the used oil that is greater than the workplace exposure standard for the used oil, or any component of it.

Practical application of these requirements for the handling of used oil includes the use of gloves and safety goggles and a mask. Additional personal protective equipment may be necessary for other reasons for example, the use of safety boots/shoes to minimise physical injuries.

**Equipment to handle the used oil**

A person in charge of the used oil must ensure that equipment used to handle it—

- a) retains the used oil, without leakage at all temperatures and pressure for which the equipment is intended to be used; and
- b) dispenses or applies the used oil, without leakage, at a rate and in a manner that the equipment is designed for.

+







## Appendix 2: Tanks for Used Oil

This appendix specifies the minimum standard for used oil stationary container systems at small volume industrial/ commercial and public collection sites that is, for tanks less than 5000 litres capacity.

### **Design and Construction**

All new above ground tanks with a capacity of 250 litres or greater and all new below ground tanks must comply with a recognised international code of practice which should be stated on the tank, and can be manufactured from steel or fibreglass reinforced plastic. Steel tanks can have integral secondary containment to avoid the need for external secondary containment.

For used oil at controlled sites and which does not have a flammable hazard classification, that is, the flash point is greater than 93°C, thermoplastic tanks and rotationally moulded polyethylene tanks are also acceptable. Again they must comply with a recognised international code of practice which is stated on the tank.

### **Information to be supplied with tanks**

Tanks installed on site should be supplied with sufficient information to readily support their compliance.

### **Existing tanks**

Tanks installed prior to the date of this code must comply with the provisions of Appendix 5 of this code.

### **Design considerations for tanks**

In addition to the requirements of the recognised international code of practice, the following must also be adhered to:

#### ***Openings***

All openings should be located in the top of the tank above the safe fill level. Where it is necessary to install an opening below the safe fill level, e.g. for use as a water drain or sediment removal, this opening must have a secure closure which is only open under the supervision of a trained person. A secure closure is one which is locked and which requires a key to open or one which requires tools to open.

#### ***Fill point***

Where the used oil is tipped into the tanks from containers, the fill point is to be of sufficient size to allow easy draining of the oil containers. A mesh is to be provided in the fill point to stop the ingress of solid particles or matter.

#### ***Discharge***

The discharge point must be suitable for the collection truck to pump out the used oil. If permanently fitted, the pipe on the suction discharge should terminate as close to the bottom of the tank as practicable to enable the collection of as much sludge as possible. If sludge stays in the bottom of the tank it will become hard and reduce the workable volume of the tank. Sludge is not easily removed.







### **Colour**

The external surface of the finished tank may be any colour.

### **Safe fill level**

The tank is to be marked, or have an indicator, showing the safe fill level.

### **Security**

Unless unauthorised access to the tank is prohibited e.g. the tank is located in a lockable building:

- All openings for the tank must be able to be locked, and.
- Tanks are to be kept locked at all times, unless they are being loaded or unloaded.

### **Siting of used oil tanks**

- Tanks are to be sited to minimise the possibility of leakage through malicious or accidental damage.
- The tank's location must be where there is some degree of supervision by the site operator, who has responsibility for what is emptied into the tank.
- The tanks should be sited so that oil can be safely loaded and unloaded from the tank.
- Tanks must be mounted on an impermeable surface such as concrete or asphalt. They must not be placed on soil.
- If the tanks are located near vehicular traffic, consideration should be given to the movement of vehicles. Where impact that is resulting in damage to the tank is likely to occur, protection should be installed e.g. barriers or bollards.
- Tank wagons must be able to manoeuvre safely around the site.
- Potential hazards, such as recycling and rubbish bins, should not be placed within 2 metres of a used oil tank sited outdoors.
- On sites equipped with drainage interceptors, tanks must be located within the interceptor's catchment area. On sites not equipped with interceptors, the tank should be located at least eight metres from any storm water, sump or other drain.

Tanks containing used oil may be located inside buildings:

- at controlled sites;
- when the used oil does not have a flammable hazard classification, that is, the flash point is in excess of 93 deg C5; and
- when fabricated from steel; or
- when fabricated from fibreglass reinforced plastic or plastic with a capacity no greater than 1000 litres.

When tanks are located inside, they should be located so that a used oil collection truck can park within five metres.

Tanks for the collection of used oil situated outside must be separated from buildings and site boundaries by the following separation distances. These separation distances are only applicable where there is no possibility of contamination with Category 1, 2 or 3 substances:





*Table 4: Separation Distances*

Tank capacity	Separation distance
Up to 600 litres	0 metres
600 L to 1,000L	1.5 metres
1,000 L to 2,500L	2 metres
2,500L to 5,000L	3 metres
5,000L to 25,000L	4 metres
25,000L to 50,000L	5 metres
50,000L to 100,000L	6 metres
100,000L to 250,000L	7 metres

**Separation distance between tanks**

Tanks up to 5,000 litres capacity used for the collection of used oil must be separated from each other by 0.5 m. Tanks greater than 5,000 litres capacity or where there is possibility of contamination with Category 1, 2 or 3 liquids require greater separation distances..

**Secondary containment systems**

If tanks are above-ground and have a capacity of at least 1000L, a secondary containment system is required. Details are provided in Appendix 1.

**Markings**

All tanks used for the collection of used oil should have signs which specify the oils which are accepted and the oils which are not accepted. This sign may be mounted on the tank or in a prominent place nearby. A suitable sign is specified in Appendix 1.





### Appendix 3: Spill Prevention, Response and Clean-up Procedures

**Spill kit: suggested contents list**

Suitable for vehicles and also sites storing up to 5,000 litres.  
(This may be varied to suit local conditions if required).

*Table 5: Spill kit contents*

Contents	Quantity
Hydrocarbon absorbent pads	10
Bag of particulate (Oil Dry or similar)	1
Absorbent socks	1 x 1.5 m - 1 x 3 m
Hydrocarbon pillows	2
PVC drain cover	1
Folding trenching tool	1
Pair PVC gauntlets	1
A pot of Vetta Paste, Plug 'N' Dike, Pig Repair putty, or similar	1
Polythene disposal bags	2
Contents list	1

**Spill prevention**

Key precautions are as follows:

*Table 6: Precautions*

Do	To prevent
Park away from traffic flows, and/or use safety cones if necessary	Tank wagon being hit by other traffic
Protect tank with barriers or bollards if there is nearby vehicle movement	Tank being hit by traffic
Dip tank wagon and site tank before collection	Tank wagon overflow
Regular inspection of hoses, pumps and other equipment	Equipment failure

**If spills do occur**

Any spillage or similar escape, or contamination of other products by the used oil shall, where possible, be rectified before the collector leaves the site.

- For each action, put on appropriate personal protection equipment.
- Isolate the source of spillage and close vehicle valves.
- If it is safe, contain and control the spill.
- Stop all operations in the immediate areas of concern and remove or shut down any ignition sources.



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- Close the interceptor valve if there is one on site, and close and/or block any drains leading off the site.
- Report spillage to site operator.
- Start the clean-up. Request assistance if necessary.
- Ensure that any materials used in the clean-up are disposed of appropriately.
- If the spillage occurs on unsealed ground, the soil must be removed and disposed of to an appropriately approved facility – either landfill, transfer station, or hazardous waste treatment facility.
- If there is a risk of oil entering a sewer, storm water drain or natural waterway, the relevant local authority should be notified immediately.

Notice of any such incident shall be given to the appropriate agency as soon as possible by way of a report detailing the cause and severity of the incident and the remedial measures taken. Your emergency management procedures must include the possibility of a spill of used oil occurring.





## Appendix 4: Tank Wagon Operating Requirements.

### **Prior Use**

Before a tank wagon is used to carry a hazardous substance of any hazard classification that differs from a hazardous substance previously carried:

- the tank wagon must be completely emptied of the previously carried substance; or
- the mixture of the hazardous substance with any residue of the previously carried substance remaining in the tank must not create a substance of a different hazardous property, nature, or degree.

### **Filling tank wagons**

A person in charge of a tank wagon must ensure that a tank compartment is not filled to a level beyond the maximum filling level.

The person in charge of transferring a liquid hazardous substance to or from any tank wagon must—

- attend the tank wagon from the time the transfer of the hazardous substance commences and until it is completed; and
- ensure that, from the time the transfer of the hazardous substance commences and until it is completed, the tank wagon does not move; and before the tank wagon is moved, ensure that all tank openings are securely closed when the transfer of hazardous substance is complete.

### **Supervision of tank wagons**

The person in charge of a tank wagon that contains a liquid hazardous substance of any hazard classification (or residue vapour from the hazardous substance) may leave that tank wagon unattended—

- in suitably managed transit depot that takes into account the hazardous nature of the tank contents; or
- on a road or elsewhere for up to 5 minutes if the tank wagon is—
  - at least 30 m away from all areas of high intensity land use other than roads;
  - and at least 8 m away from all areas of low intensity land use other than roads.

### **Firefighting capability**

A tank wagon that carries a Flammable liquid equal or below Flashpoint 93°C must have—

- at least 1 fire extinguisher in the tank wagon cab; and
- on each tank at least 1 fire extinguisher.

Fire extinguishers must be installed and located on a tank wagon in a way that the person in charge of the tank wagon is able to extract any extinguisher from its location and hold it ready for use within 10 seconds.

### **Authorised persons**

A person in charge of a road tank wagon with a tank capacity of not less than 2,000 litres must, at any time a hazardous substance (or residue of a hazardous substance) of any hazard classification is contained in the tank, ensure that no person is in or on the tank wagon except the persons—

- necessary for the operation of the tank wagon; and



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- who carry out maintenance, inspection, training, or management duties.





## Appendix 5: Existing Tanks

Existing tanks may be constructed in accordance with the following parameters:

### **Materials**

The materials for used oil tanks shall be fit for purpose. All materials used in the construction of used oil tanks must be able to retain product for the life of the tank without leakage or deterioration from either the product contained or external conditions. To minimise the hazard from static electricity, the mixing of conductive and nonconductive materials shall be avoided in the construction of containers.

### **Plastic Tanks**

Tanks constructed from plastic materials (including fibreglass reinforced plastic tanks) shall be capable of withstanding exposure to ultraviolet radiation in the environment within the temperature range -18°C to +55°C.

Containers made from plastics shall contain anti-static inhibitors.

When a container is moulded of polyethylene it should be tested for stress cracking in accordance with Appendix G of AS/NZS 2906:1999, and it shall not crack. **Note:** This requirement may be waived if the manufacturer can provide evidence that the polyethylene is crack-resistant.

### **Tanks with a capacity of less than or equal to 1000 litres,**

The maximum size for fibreglass or plastic igloos shall be 1,000 litres.

### **Capacity**

The container will have an overflow capacity, to the lowest opening, not less than 105 percent of the safe fill level.

### **Colour**

The external surface of the finished tank may be any colour.

### **Safe fill level**

The tank is to be marked, or have an indicator, showing the safe fill level.

### **Tank fixing**

The tank is to have suitable points for fixing to the ground. These are to be clearly identified by the manufacturer. The mountings and the tank need to be able to withstand a side force equivalent to the weight of the container and the used oil contained in the tank. The average specific gravity of lubricating oil is to be taken as 0.9. The purpose of this side force requirement is to allow for wind and earthquake forces, not for impact resistance.

Tanks compliant with this specification and which are constructed from a form of plastic material have a finite life of 10 years from the date of manufacture. Where the date of manufacture is not known, the tank must be removed from service within 5 years from the date of this code.

### **IBCs**





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IBCs (intermediate bulk containers) are designed as transportable containers. They are not designed for, or approved as, stationary tanks. Information on IBCs is included in section 6.8 of this code.





## Annex 3 – Transboundary Shipment of Used Oil

### 1.0 Classification of Used Oil for collection, transport and marine shipment

#### 1.1 Classification of Used Oil

Used oil that has not been treated or processed is classified as waste. Waste oils and oils unfit for their original purpose are categorised as wastes to be controlled by Annex 1 of the Basel Convention<sup>1</sup> as Y8 or Y9 wastes. Authorities in concerned countries should control the transboundary shipments of used oil from their country to ensure that environmentally sound management of the used oil is achieved, there is compliance with national and international laws and regulations, and that where possible local management solutions are prioritized and implemented (Section 2).

#### 1.2 Used oil mixing

Used oil can be collected from a range of different sources. At some collection points there is the possibility that different types of used oil and other similar liquids may be mixed, this may result in the used oil being classified as hazardous and not suitable for collection. Section 1 of the New Zealand Code of Practice “Management and Handling of Used Oil HSNOCOP 63” lists those oils which can be mixed [List A], and those substances which cannot be mixed [List B] with List A oils.

#### 1.3 Used oil flash point testing

The New Zealand Code of Practice further states that used oil being collected cannot have any flammable liquid classification under the New Zealand HSNO Act or have a 3.1 D classification (ie a flashpoint between 60° C and 93° C). Used oil collectors must conduct a flash point test or vapour test at each collection point to determine that the used oil to be collected has a flash point higher than 93° C. Used oil that does not pass these tests must be segregated and managed as hazardous waste. It should not be mixed with or diluted with other used oil.

### 2.0 Transboundary protocols – The Basel and Waigani Conventions

An overview of the Basel and Waigani Conventions and the status of the Parties is detailed on the Basel Convention<sup>2</sup> and SPREP websites<sup>3</sup>. The two Conventions aim to reduce hazardous waste generation and promote environmentally sound management of hazardous wastes, wherever the place of disposal. This is addressed through a number of general provisions requiring States to observe the fundamental principles of environmentally sound waste management (Basel Convention Article 4). Hazardous wastes may not be exported to a State not party to the Basel Convention, or to a party having banned the import of hazardous wastes (Basel Convention Article 4). Parties may, however, enter into bilateral or multilateral

<sup>1</sup> <https://www.basel.int/Portals/4/Basel%20Convention/docs/text/BaselConventionText-e.pdf>

<sup>2</sup> <http://www.basel.int/default.aspx?tabid=4834>

<sup>3</sup> <https://www.sprep.org/convention-secretariat/waigani-convention>





agreements on hazardous waste management with other parties or with non-parties, provided that such agreements are “no less environmentally sound” than the Basel Convention (Basel Convention Article 11). In all cases where transboundary movement is not, in principle, prohibited, it may take place only if it represents an environmentally sound solution, if the principles of environmentally sound management and non-discrimination are observed and if it is carried out in accordance with the Convention’s regulatory system.

The regulatory system is the cornerstone of the Basel and Waigani Conventions and is based on the concept of prior informed consent, it requires that, before an export may take place, the authorities of the State of export notify the authorities of the prospective States of import and transit, providing them with detailed information on the intended movement. The movement may only proceed if and when all States concerned have given their written consent (Basel Convention Articles 6 and 7). In the event of a transboundary movement of hazardous wastes having been carried out illegally, i.e. in contravention of the provisions of articles 6 and 7, or cannot be completed as foreseen, the Convention attributes responsibility to one or more of the States involved, and imposes the duty to ensure safe disposal, either by re-import into the State of generation or otherwise (Basel Convention Articles 8 and 9).

### 2.1 The Basel Convention

The Basel Convention on the Control of Transboundary Movements of Hazardous and their Disposal (the Basel Convention) is the broadest and most significant international treaty on hazardous and other wastes. Its objectives are to regulate international trade in hazardous waste and other wastes, to minimise their generation and transboundary movement, and to ensure their environmentally sound disposal. The Basel Convention was adopted in March 1989 and entered into force in May 1992.

### 2.2 The Waigani Convention

The Waigani Convention is modelled on the Basel Convention and constitutes the Pacific regional implementation of the international hazardous waste control regime. There are however some differences between the two conventions: the Waigani Convention also covers radioactive wastes; and its territorial coverage includes each Party’s Exclusive Economic Zone (200 nautical miles) (rather than extending only to the outer boundary of each Party’s territorial sea (12 nautical miles) as under the Basel Convention). **The Waigani Convention bans the importation of Hazardous and Radioactive Wastes into Forum Island Countries, and controls the Transboundary Movement and Management of Hazardous Wastes within the Pacific Region.** The Waigani Convention entered into force in 2001.

Table 1. Conventions ratified or acceded by country

County	Basel	Waigani
Samoa	Yes	Yes
Solomon Islands	Yes	Yes
Tonga	Yes	Yes
Vanuatu	Yes	Yes

### 2.3 Role of Competent Authorities

All shipments of hazardous waste under the auspices of the Basel or Waigani Convention must have the prior written approval of the countries of export, import and any transit countries. The approvals are managed by the Competent Authorities of the concerned countries. A list





of the competent authorities for member countries can be found on the SPREP website<sup>4</sup>. Each Competent Authority shall be responsible for the implementation of notification procedures for transboundary movement of hazardous wastes in accordance with the text of the convention.

**Table 2. Competent Authorities**

Country	Basel	Waigani
Samoa	MNRE	MNRE
Solomon Islands	tba	MECDM
Tonga	MIEDECC	MIEDECC
Vanuatu	DEPC	DEPC

### 3.0 Transboundary shipment permits

#### 3.1 Notification & Movement Pages

Applications for approval to make used oil shipments under either the Basel or Waigani Convention use a common format based on the Basel documentation format for applications for approval to make shipments. Instructions for completing the notification and movement pages for an application can be found on the Basel Convention website *“Revised notification and movement documents for the control of transboundary movement of hazardous wastes and instructions for completing these documents”*<sup>5</sup>. The validity of an approval is 12 months.

#### 3.2 Contract & transfer of ownership and responsibility

The existence of a valid contract between the exporter and the disposer is required. The point at which the responsibility and ownership of the waste transfers from the exporter to the disposer must be clearly stated in the contract. If an authorized transboundary movement of waste cannot be completed in accordance with the terms of the contract or the convention, the waste is to be returned to the exporter. Alternatively, the importer may, with the agreement of the concerned Parties, arrange for another suitable disposal facility in the import country to manage the environmentally sound management of the shipment.

#### 3.3 Insurance requirements

The Basel and Waigani Conventions require that for any transboundary movement of hazardous wastes there shall be an adequate public liability insurance, bond or other guarantee as may be required by the exporting, importing and any transit Parties. The insurance cover must be appropriate for the type of waste and the amount being shipped, and must be sufficient to cover any incident including personal injury or damage to property, and the cost of remedying all contamination, spillage or pollution caused by a sudden, accidental event. Refer to the guidelines for importing hazardous waste into New Zealand for further details on insurance requirements for transboundary shipments<sup>6</sup>.

<sup>4</sup> [https://www.sprep.org/sites/default/files/30-SPREP-Meeting/Waigani%20Convention/WC\\_5.2\\_Att.1-List\\_Compentent\\_Authorities\\_and\\_Focal\\_Points.pdf](https://www.sprep.org/sites/default/files/30-SPREP-Meeting/Waigani%20Convention/WC_5.2_Att.1-List_Compentent_Authorities_and_Focal_Points.pdf)

<sup>5</sup> <http://www.basel.int/Portals/4/Basel%20Convention/docs/techmatters/forms-notif-mov/vCOP8.pdf>

<sup>6</sup> <https://www.epa.govt.nz/assets/Uploads/Documents/Hazardous-Substances/Guidance/2e44f5838c/Importing-hazardous-waste-into-New-Zealand>





### 3.4 Shipping pre-requisites

The Conventions require that the Competent Authority of the export country shall not allow a transboundary movement until it has received written consent for the shipment from the import country and all other concerned transit countries. The shipping company may also impose other controls on the waste substances it may accept for shipment and the packing of the waste, for example most shippers will not accept waste oil in flexi-tanks.

### 3.5 Environmentally Sound Disposal

Competent Authorities are required to ensure that transboundary shipments are destined for facilities that provide for environmentally sound management of the waste. Parties are required to ensure the availability of treatment and disposal facilities for the environmentally sound management of hazardous wastes, which shall be located, to the extent practicable, within areas under its jurisdiction, taking into account social, technological, and economic considerations. However, where Parties are for geographic, social or economic reasons, unable to dispose of hazardous waste safely within those areas, co-operation should take place between Parties to facilitate the availability of adequate treatment and disposal facilities and to improve and achieve the environmentally sound management of hazardous wastes.

## 4.0 Packing and documentation for marine shipment

### 4.1 ISO-Tanks

An ISO Tank is a tank container which is built according to the ISO standards (International Organisation for Standardisation). ISO tanks are designed to transport and store liquids, both hazardous and non-hazardous. They offer a safe and cost-efficient method for transporting used oil. ISO tanks offer the advantage to maximize the volume that can be transported (23,000 litres) in a 20' container footprint. A disadvantage is that if the unit is on hire for an extended term, it must be re-positioned empty for subsequent shipments, therefore shipping cost is potentially doubled.

### 4.2 Drums and IBCs

*Figure 1. UN rating Stamp*



*Figure 2. Plastic Intermediate Bulk Container (IBC)*





Drums used for shipping waste oil must be UN rated and carry the UN stamp (Figure 1). Closed head drums used for liquids are designated UN 1A1. Open head drums used for solids are designated UN 1A2. Drums are usually steel and must be in “as new” condition. Plastic drums may be acceptable provided that they have not been stored outdoors and subject to UV rays from sunlight which may cause deterioration of the plastic.

Wood pallets used for packing drums must carry the ISPM15 stamp<sup>7</sup>. ISPM 15 was developed to address the global spread of timber pests by regulating the movement of timber packing and dunnage used in international trade. ISPM 15 describes phytosanitary measures that have been used and are designed to reduce the risk of the introduction and/or spread of quarantine pests associated with timber packaging material.

Intermediate Bulk containers (IBCs; Figure 2) used for transporting used oil must be in “as new” condition and carry a registration plate that indicates it is certified for transporting dangerous goods. The base of the IBC should be metal, wood bases are generally not suitable. The bottom valve of the IBC must be lockable in the closed position and be fitted with a blanking cap.

### 4.3 Packing the shipping container

Where 20' general purpose shipping containers are used for the marine transport of used oil, the shipping container must have a valid CSC plate. This is the safety approval plate that contains the main details of the container. The details shown on a CSC plate are as prescribed by the Convention for Safe Containers (1972). Drums should be strapped and/or wrapped to secure them on pallets. Where IBCs are stacked two high the bottom frame of the upper IBC should be secured to the top of the lower IBC using strong cable ties, to prevent movement during shipment. The contents of the shipping container should be strapped or braced with timber to prevent movement during shipment. In particular, the front row of the cargo must be strapped or braced to ensure the cargo does not shift during shipment and put pressure on the doors of the container.

### 4.4 Labelling and placarding

Used oils should be classified under the Environmentally Hazardous Substance class as:

- UN Number: 3082;
- Dangerous Goods Class: Class 9 (Miscellaneous dangerous substances and articles);
- Proper Shipping Name: Environmentally Hazardous Substance, Liquid, N.O.S. (Used Oil);
- Hazchem Code: 3Z (The HAZCHEM Emergency Action Code specifically designed to inform emergency services / fire brigades of actions required).

### 4.5 Basel/Waigani Movement document procedures

Movement pages must be completed and sent to the Competent Authorities of all concerned countries before a shipment can commence. Instructions for completing the movement page for a shipment can be found in the text for the Waigani Convention Annex VI A<sup>8</sup>.

<sup>7</sup> <https://www.mpi.govt.nz/export/timber-wood-products/using-wood-packaging-for-exports/requirements/country-ispm-15-requirements/>

<sup>8</sup> <https://www.informea.org/en/treaties/waigani-convention/text>





#### 4.6 Shipping documents

The following documents are required for transboundary shipments:

- Container packing lists;
- Dangerous goods declaration;
- Valid notification and completed movement document;
- Transit port approvals; and
- Bills of Lading.







## Appendix 4 - Used Oil Estimated AFD calculations (Tala)

	Unit Cost (Tala)	Annual Operating Costs (Tala)	Cost per 40,000Lt collected	Cost per Lt (Assumes 200,000Lts collected pa)	Auk (NZ) TUE	Auk (NZ) Iso Tank	Bris (Aust) TUE	Bris (Aust) Iso Tank
<b>MNRE Costs</b>								
Staffing (annual)		25000						
Training (annual)		10000						
<b>TOTAL (Tala)</b>		<b>35000</b>						
<b>SWOMP Costs</b>								
<b>One off costs (not considered)</b>								
Transfer Pump (2)	188	376						
Signage (one off)		1200						
Fire extinguisher (one off)		1000						
<b>TOTAL (Tala)</b>		<b>2576</b>						
<b>Annual Costs</b>								
SWOMP Operating Costs (12 months)		12600						
SWOMP Supervisor (12 months)		16800						
Spill response equipment (one off)		150						
Gloves	7	42						
Glasses	13	78						
Hard Hat	30	180						
Boots	105	630						
Overalls	155	930						
Chemical Gloves	30	180						
<b>Total Annual Operating Cost (Tala)</b>		<b>66,590</b>		<b>0.33</b>				
40,000 Lts Collected (4Days)								
Crane Truck hire (4hrs per day, 4 days per month)	180/hr		2880	0.072				
Forklift (10hrs per day, 4 days per Month)	100/hr		4000	0.1				
Labour (6 staff)	5 Tala/hr		336	0.0084				
IBC (200Tala)								
Drum (new)	0		0	0.00				
Pallets (4 drums per pallet)	3		143	0.004				
<b>Total (Tala)</b>				<b>0.18</b>				
<b>Grand Total Collection Cost per Lt (Tala)</b>				<b>0.52</b>				
<b>Apia Costs</b>								
Transport and unloading/loading					1,763	1,763	1,763	1,763
Iso Tank Cleaning						2658		2658
<b>Seafreight (per container)</b>								
SWIRE (at cost)					4,535	4,535	5,948	5,948
<b>Import Costs (per container)</b>								
Waigani Costs					2,385	2,385	22,006	22,006
Import Costs					3,578	3,578	6,575	6,575
Dangerous Goods Surcharge					318		318	
<b>Disposal Cost (per Container)</b>								
					6,360	5,486	8,395	17,188
<b>Total Export Cost (per Container)</b>					<b>18,939</b>	<b>20,405</b>	<b>45,005</b>	<b>56,138</b>
<b>Total Export Cost (per Lt)</b>					<b>1.18</b>	<b>0.89</b>	<b>2.81</b>	<b>2.44</b>
<b>Total Management Cost per Lt (Tala)</b>					<b>1.70</b>	<b>1.40</b>	<b>3.33</b>	<b>2.96</b>

