



SPREP
Secretariat of the Pacific Regional
Environment Programme



PacWastePlus
PACIFIC WASTE MANAGEMENT

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Step 1

Implementing an ARDF:

GUIDANCE ON THE 21 STEP PATHWAY

**“DECISIONS AND ACTIONS
NEEDED”**

March 2022

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Step 1 - Implementing an ARDF

Step	Activity	Decisions to Complete Step	Actions Needed	By Who	When
1.	Identify need for the legislation	Confirm that there is a waste management funding problem			
2.	Pre-feasibility	What overarching purpose/objective ARFD seeks to achieve			
		Identify possible products for ARFD to target			
		Identify stakeholders			
		Identify “parent” legislation (or need to develop)			
		Who will be the “owner” of the system			
3.	Political Support	Undertake internal processes to ensure there is political support to investigate the introduction of sustainable financing legislation further.			
4.	Establish Working Group	Working Group			
5.	Feasibility Study	Review and understand current situation for recycling			
		Understand options for management of recyclable items, including global and local market identification.			
		Identify required infrastructure, equipment, systems, contracts for ARFD			
		Identify “true cost” for recycling each product. Determine fees & deposits for system operation			
		Identify legacy waste and seed funding requirements			
		Gender Equality and Social Disability Inclusion (GESDI) and social considerations			
6.	Legislative Assessment	Determine options for where ARFD legislation can fit into existing legal environment			

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Step	Activity	Decisions to Complete Step	Actions Needed	By Who	When
		Identify what new legislation is necessary			
		Identify if legislative reforms or repeals are needed (Customs, Finance, Criminal)			
		Identify key principles to be included in ARFD legislation			
7.	Consultation	Complete consultation to inform design /operation of proposed ARFD			
8.	Confirm Sustainable Finance System Design	Confirm the design of the ARFD system			
		What materials will be targeted by the ARFD Scheme?			
		What is the role of government in the ARFD Scheme			
		How will a dedicated ARFD Fund be established and managed?			
		How will customs officials impose the system on imports?			
		What are the Offences, Monitoring, Auditing and Reporting requirements for the ARFD Scheme?			
		What partnerships are in place or could be established to support the implementation of an ARFD Scheme?			
		What establishment activities may require seed funding (i.e. before funds are available from the ARFD Scheme)?			
		Who will undertake physical operations for the ARFD scheme?			
		What will the collection depot arrangements be at Scheme establishment and later phases?			

Step 1 - Implementing an ARDF

Step	Activity	Decisions to Complete Step	Actions Needed	By Who	When
		What are the logistical arrangements for managing target materials once they are returned under the ARFD Scheme?			
9.	ARFD Policy	What is the justification for establishing an ARFD Scheme (what problem does it solve)? What is the design of the ARFD Scheme including legislation and/or regulation?			
10.	Legal Drafting	What is the most appropriate wording for the required legislation and/or regulations?			
11.	Consultation	Complete consultation on the Policy Paper and draft regulation.			
12.	Political Support	Based on positive outcomes of policy and legislative draft.			
13.	Confirm System Needs and Expenses	Identify infrastructure and equipment needs. (Reviewed in Step 5).			
14.	Legislative Adoption Process	Once system design is confirmed by policy approval, confirm drafting instructions.			
15.	Customs and Finance System Creation	Identify the data management system requirements and associated training.			
16.	Training - equipment, systems	What are the training requirements for facilities and equipment? (Finance, Compliance officers, machinery operators)			
17.	Seed Funding and Legacy Waste Management	What legacy items are present? What funding is required to collect, process and where relevant to export these items? (Reviewed in Step 5 and 8).			
18.	Community and Industry Awareness	Inform community and industry of the ARFD scheme.			
19.	System Implementation	System is implemented with open and transparent process.			

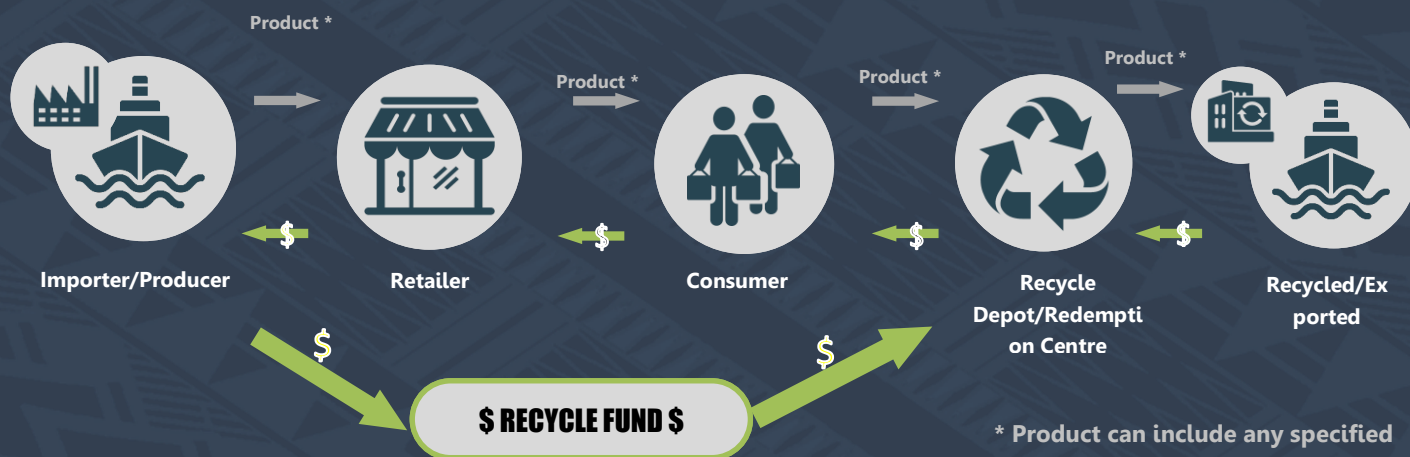
Step 1 - Implementing an ARDF

Step	Activity	Decisions to Complete Step	Actions Needed	By Who	When
20.	Monitoring, Evaluation and Auditing	Evaluate how well the ARFD Scheme is meeting the objectives set out in the Policy developed in Step 9.			
21.	System Expansion and Improvement	Determine success, make improvements where needed.			

An Advanced Recovery Fee & Deposit System (ARFD) is a way to create a 'shared responsibility' for the management of waste - with both the importer and the consumer and provides an opportunity to provide a self-sustaining recycling fund not reliant on external government funding as demonstrated by existing deposit/levy systems.

Watch this [short video presentation](#)

(<https://pacwasteplus.org/resources/understanding-advance-recovery-fee-and-deposit-arfd-scheme/>) to enhance your understanding of what an Advance Recovery Fee and Deposit (ARFD) Scheme is.



For more information please contact:



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Or visit - <https://www.pacwasteplus.org>

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